New Student Technology Tips

As a Sul Ross student, there are three primary technology tools you will use regularly:

- Your SRSU email account
- LoboOnLine
- Blackboard

Information about these three tools is provided below.

LoboOnLine

LoboOnLine provides Sul Ross students with the ability to register at Sul Ross over the web and add or drop classes online. LoboOnLine also allows students web access to transcripts, course schedules, financial assistance information and a variety of other student-related information.

How do I access LoboOnLine? Go to the Sul Ross home page (www.sulross.edu) and select "LoboOnLine" under the My SRSU tab (right corner of the homepage)

What Login Info Do I Need? You’ll need your User ID (A#) and a PIN

- **User ID:** The A# provided to you in your admission letter.
- **PIN:** A 6-digit number provided to you in a welcome letter.

This PIN is temporary. You will be prompted to change it at first login to LoboOnLine. You may be prompted to answer a security question. If you have previously logged into LoboOnLine and do not remember your PIN, you may log in by clicking “Forgot PIN?” and correctly answering the security question.

Where do I go for Help using LoboOnLine? For assistance with your PIN, please contact:

- Alpine Students - Center for Enrollment Services, LH 100 and LH213, (432) 837-8050
- Del Rio Students – Admissions Building, Room 412, (830)703-4808
- Eagle Pass Students – B Building, Room 115, (830)758-5005
- Uvalde Students – Admission Building, Room 103, (830)279-3004
Outlook Web Application (OWA) Email

Your SRSU e-mail account is created within 24-48 hours after you have registered and enrolled. OWA is the official means of communication between your instructors, the university and you. Please plan on checking it regularly!

How do I access my SRSU e-mail? Go to the Sul Ross home page and select ‘Email’ under the MY SRSU tab (right corner of the homepage).

What Login Info Do I Need? You’ll need an Active Directory username and password.

- Email: usually first initial + the first 3 letters of last name + 4 random numbers followed by “@sulross.edu”.
- Username: usually first initial + the first 3 letters of last name + 4 random numbers (you will not enter @sulross.edu for your username)
- Password: at least 8 characters in length with at least one upper case letter one lower case letter, and at least one number or special character.

How do I find out what my username is? How do I set up my email password? Use LoboPass to retrieve your e-mail username and set your password.

- From the Sul Ross homepage, select "Lobopass" under the My SRSU tab (right corner of the homepage).
- Login on the right with your User ID (A#) and your LoboOnLine PIN.
- On the next screen, note your e-mail address, then click “Password Maintenance” and choose “Change Password”.
- Select and enter a password using the rules on the left.

Where do I go for SRSU e-mail Help? For Login Issues, first visit the Lobo Technology Assistance Center (LTAC) at their website: www.sulross.edu/ltac

You may also reach them by phone at (432) 837-2882 or on person in BAB 101.
Blackboard

Some courses may make use of Blackboard, an online teaching and learning tool. Your instructor will let you know if your class uses Blackboard or not. Courses identified in the class schedule as Web-Delivered will not meet regularly but will instead use the Blackboard system to deliver course content. If you are enrolled in a Web-Delivered class, contact your instructor.

How do I access Blackboard? Go to the Sul Ross home page and select "Blackboard" under the MY SRSU tab (right corner of the homepage).

What Login info do I need? You'll need an Active Directory username and a password.

- Username: Sul Ross email username (do not include @sulross.edu)
- Password: Sul Ross email password

Where do I get Blackboard help?

- For login issues, first visit the Lobo Technology Assistance Center (LTAC) website at www.sulross.edu/ltac. You may also contact LTAC by phone at (432) 837-8888 or in person in BAB 101.

- For other Blackboard issues, contact Blackboard Technical Support Technician Joe Renieri at (432) 837-8489.