Official Title: Director of Nursing  Salary Group: Unclassified  Job Code: 2126

Summary
Function: The lead administrative officer of the Bachelor of Science in Nursing.

Scope: Supervises the BSN program located on the Del Rio campus of Rio Grande College.

Duties
Essential: Plan, develop, and oversee the creation of the Bachelor of Science Nursing program; recruit and supervise faculty; advise on admissions; manage relations with external constituencies and agencies; develop partnerships with medical facilities and educational institutions in the region; teach courses in the nursing programs in the area of specialization. Department heads are responsible for content and maintenance of their department webpages. Responsible for personal safety and the safety of others; must exercise due caution and practice safe work habits at all times.

Non-Essential:

Supervision
Received: Reports to the Rio Grande College Academic Dean.

Given: Supervises faculty and staff in the nursing program.

Education
Required: MSN.

Preferred: PhD.

Experience
Required: At least five years teaching experience in a baccalaureate nursing program and experience in curriculum development at the baccalaureate level or higher.

Preferred: Experience in rural settings; interest in developing programs for culturally diverse population; interest in rural health issues.

Equipment/Skills
Required:

Preferred:

Working Conditions
Usual: Exempt from overtime provisions. Position is Security Sensitive.

Special:

Any qualifications to be considered in lieu of stated minimums require the prior approval of the Human Resources Director.

Date revised: March 19, 2001