Sul Ross State University reserves the right to change any or all of these regulations as necessary. All changes will be published in the University newspaper, *The Skyline*, and the Faculty/Staff Newsletter. The Sul Ross State University Parking and Traffic Rules and Regulations are subject to approval by the Board of Regents, Texas State University System.
Even students with excellent grade point averages sometimes have difficulty understanding or fall behind in class. The key to overcoming these difficulties is prompt action! Be sure to let your instructor know if you are having trouble understanding the material. He or she may have time before or after class or during office hours scheduled to meet with students. Your instructor will appreciate your interest in keeping up with the material and you will be able to get caught up in time to move along with the rest of the class. If you continue having problems, you might consider working with a tutor. Your instructor can give you information on tutors and tutorial programs.

The Academic Learning Center (ALC) in Ferguson Hall, Room 213 offers tutoring in mathematics, reading, and writing. Tutoring is free to all SRSU students. When you go to the ALC, be sure to take your assignment sheet, your course syllabus, and your textbook so that the tutor can better assist you. All tutors are certified (or in the process of being certified) by the College Reading and Learning Association’s International Tutor Training Program.

In addition, Academic Enhancement Seminars are offered throughout each long semester. The seminars offer help in learning study and life skills necessary for success in the university environment. You can contact the Academic Center for Excellence (ACE) to learn of topics, dates, and times.

If you have missed class, you may want to ask another student for his or her notes. You should also let your instructor know any time you miss more than two classes in a row. He or she may let you make up the course work you missed and help you get caught up. Be sure to become familiar with each of your instructors’ attendance policy and try to avoid unnecessary absences.

If you are having difficulty with an individual instructor, you should first try to resolve the problem by discussing it with the instructor. If this is not successful, you should discuss the problem with the head of the department. If you feel that you are being discriminated against on the basis of age, race, color, sex, religion or national origin, refer to the “Student Grievance Procedures” listed in this handbook.

Entering college and becoming a successful student requires significant adaptations on the part of the student. Effective advisement can help students to adjust to university life and to learn effective self-management and decision-making skills. Academic advising is designed to assist in educational planning, including clarification of career and educational goals, curriculum planning, and short-term course selection. The Lobo Den, located in Lawrence Hall, Room 102, is responsible for providing academic advisement and other related services to entering freshmen who do not
declare a major, who are admitted on probation, or who do not meet TSI (Texas Success Initiative) requirements. The Lobo Den also clarifies University policies.

Another primary goal of the Lobo Den is to provide and ensure personal attention and assistance to students as they explore the various options available to them at SRSU. Advisement through the Lobo Den is directed toward assisting students in meeting the University’s General Education requirements for all students pursuing a baccalaureate degree. The office is available to facilitate referral to appropriate academic or campus life resources; to assist students in developing study skills and personal management strategies for academic success; and to provide support and advisement resources to faculty to ensure effective advising of students with declared majors.

ATHLETICS

Location: PPGC 100, Box C-17
432-837-8226
432-837-8234 FAX

The Sul Ross program of athletics is an integral part of the total educational program and is subject to the same aims, policies, and objectives as other University departments and programs. The primary purpose of attending college is to obtain an education and athletics are an important part of education and should contribute to the personal development of students. Sul Ross athletics emphasize amateur athletics and fair play with the total well-being of the student athletes in mind and also the equal opportunity for participation by both male and female members of the student body.

Intercollegiate Programs
Sul Ross State University has developed a competitive, well-rounded intercollegiate athletic program for both men and women. The program provides laboratory experiences for students desiring to become coaches and offers top intercollegiate competition for the student-athlete at Sul Ross.

The athletic program for men includes football, basketball, track and field, cross-country, tennis, baseball, and rodeo. Women compete in volleyball, basketball, track and field, cross-country, tennis, softball, soccer and rodeo. The Sul Ross athletic program is a member of the National Collegiate Athletic Association Division III (NCAA III), and the National Intercollegiate Rodeo Association (NIRA).

Athletic events are a lot of fun for spectators, too. Your student ID allows you free admission into all of these events. Most of the athletic facilities are located within walking distance of the main campus. Softball is played at Lady Lobo Field across the street from Jackson Field where football games and track meets are held. Baseball is played at Kokernot Field. Basketball and volleyball games are held in the Gallego Center and rodeos are held in the lighted covered arena known as the San Antonio Livestock Exposition, or S.A.L.E. Equine Center, about one mile east of the main campus. Sul Ross is also a member of the American Southwest Conference (ASC), Texas’ only grant and aid coeducational athletic conference. All scholarships in the ASC are awarded on an academic or need basis rather than according to the student’s athletic ability. This concept was developed in 1976 by Sul Ross and four other Texas colleges and universities that realized it was not financially possible for small schools to compete on an athletic scholarship basis. Sul Ross and ASC member schools, Hardin-Simmons University, Howard Payne University, Concordia University at Austin, University of Mary-Hardin Baylor, University of Texas at Dallas, University of Texas at Tyler, LeTourneau University, East Texas Baptist University, University of the Ozarks, and Louisiana College are emphasizing the student who is an athlete, rather than the athlete who happens to be a student. Student-athletes should familiarize themselves with the “Student-Athlete Handbook” available from the Athletic Department.
Eligibility
To be eligible for NIRA, NCAA, and ASC competition, the student-athlete must be in compliance with the following:

1. **Good Standing with the University** and must NOT be on academic or disciplinary probation.
2. **Satisfactory Progress**, student-athlete must maintain at least a 2.00 overall cumulative grade point average for each season of participation.
   - Second Season, the student-athlete must have accumulated at least twenty-four (24) semester credit hours toward their degree plan.
   - Third Season, the student-athlete must have accumulated at least forty-eight (48) semester hours toward their degree plan.
   - Fourth Season, the student-athlete must have accumulated at least seventy-two (72) semester credit hours toward their degree plan.
3. **Full Time Enrollment** must be enrolled in at least twelve (12) semester credit hours for undergraduate students. Graduate students must be enrolled in at nine (9) semester credit graduate hours.
4. **Repeat courses**, undergraduate may count a maximum of one repeat course pass with a grade of “D” per semester or the Inter-Term towards satisfying the 12 hour enrollment rule. Repeat courses previously passed with a grade of “C” or better shall not count toward satisfying the 12 hour enrollment rule.
5. **Inter-term courses**. Courses taken during an Inter-term shall be included on the transcript for the Fall or Spring semester as selected by the student.
6. **Development Courses**, as required by the University may be used to satisfy the 12 semester credit hour rule and included in the student’s grade point average for eligibility purposes. However, developmental course may not be used to satisfy the total of required semester credit hours for the third and fourth seasons of competition.

Game Management Policy
This year’s athletic seasons are about to begin at Sul Ross State University. Administrators, coaches and student-athletes unite in this reminder to their fans to cheer for SRSU, not against visiting teams. SRSU competes under the direction of Division III of the National College Athletic Association (NCAA) in the West Division of the American Southwest Conference (ASC). This is a non-scholarship conference whose primary goal is to graduate student-athletes for future careers as coaches, teachers, and trainers, as well as numerous professional occupations not connected to athletics. The conference promotes high standards of ethical conduct, fair play, and student welfare.

Host institutions carry the responsibility for crowd control, security, and seating. Therefore, unsportsmanlike conduct by players, coaches, or fans can cause game penalties or in disciplinary action and suspensions against players, coaches, and the university. SRSU joins the Division III Commissioners Association’s and the Division III Student Athletic Advisory Committee’s “Be Loud, Be Proud, Be Positive” campaign and the NCAA’s “Respect – It’s the Name of the Game” program in an effort to educate fans and to provide and enforce a game management policy that promotes good sportsmanship. Unsportsmanlike conduct includes, but is not limited to:

- Any person who strikes or physically abuses an official, opposing coach, player or spectator.
- Any person who intentionally incites participants or spectators to violent or abusive action.
- Any person who uses obscene gestures or profane or unduly provocative language or action toward officials, opponents or spectators. Don’t get personal in your comments about players, coaches, or officials. No profanity, vulgarity, racist, or sexist comments.
• Any person who engages in negative recruiting, by making statements to a prospective student-athlete, parents, high school coach or other person interested in the prospective student-athlete that are not of a positive nature about another academic institution or its personnel.
• Any person who publicly is unduly critical of any game official, conference personnel, another member institution or its personnel.
• Whistles, air horns, or any artificial noisemakers that mimic officials or signals to start/stop play are strictly prohibited from all indoor and outdoor sporting events. Noisemakers (e.g., cowbells, horns, electric equipment, etc.) are not allowed in gymnasiums.
• Use of alcohol or tobacco products by spectators is also prohibited under NCAA and SRSU rules.

NCAA participation stresses character development of participants, enhancement of the integrity of higher education, and promotion of civility in society. Therefore, the fundamental values of respect, fairness, civility, honesty, and responsibility should appear not only on the playing fields and courts, but in the bleachers and in all activities connected with the athletics program.

Educating spectators is a critical first step and foundation for the success of the Division III Fan Sportsmanship Program. The commissioners stress that “Unless we define our expectations and share them with all constituencies, our energy will be largely spent on reaction and punishment. Instead, education focuses on getting out a consistent message up front to every institution in every conference across the country. It allows us to link arms and speak with the same voice in promoting an atmosphere of positive fan behavior.”

A reminder to fans to respect all student-athletes, coaches, and officials in intercollegiate athletics will be read over the loudspeaker at the beginning of each NCAA/ASC game.

BANNER SELF SERVICE
Banner Self Service allows you to check your financial status with the University, mid-term and final grades, and register for courses. You access Banner Self Service from the Sul Ross web www.sulross.edu, select “Email” under the MY SRSU tab. You will need your student identification number (usually your Campus Wide ID or Banner ID) and your personal identification number (PIN).

PINs may be obtained by calling the help desk at extension 8888 on campus or toll-free off campus at 1-888-837-2882.

BOOKSTORE
Morgan University Center, Box C-111
432-837-8194
432-837-8195 FAX

The bookstore is owned by the University and leased to TBC, Inc. Its purpose is to serve the campus community by stocking required books and academic-related supplies. The bookstore also stocks art and drafting supplies, gifts, souvenirs, novelties, drug items, and University imprinted clothing. Books may also be special ordered through the bookstore. Additional information may be found at the bookstore website.

Refund and Return Policy
• Textbooks: Full refund, if returned within the first five (5) days of the semester with a receipt. Thereafter a full refund will only be given through the twelfth (12th) class day with a receipt and a drop slip.
• Study Guides and test preparation manuals are non-refundable. No refunds or exchanges are accepted on software.
• All other merchandise may be returned within three (3) days of purchase with a receipt.
• New material must be returned in its original condition. Shrink-wrapped items can only be returned if unopened.

Buy-back Policy
As a service to students, the bookstore offers to “buy-back” books no longer needed by the students. The following criteria determine prices paid for books.
• At the end of each semester, the bookstore will pay up to one-half (½) of the purchase price for good condition books which are needed for sale in courses for the upcoming semester.
• Books not needed in courses for the upcoming semester, or books in excess of expected need, will be purchased at prices published in the Textbook Buy Guide.

Please remember: Some books may not be eligible for buy-back. For the protection of the students on campus, we always require those selling books to show current student identification.

CAMPUS ACTIVITIES
Morgan University Center RM 108
Box C-190
432-837-8191
432-837-8192 FAX

The Campus Activities Office is your source for information on campus events and student organizations at Sul Ross State University. The Campus Activities Office staff will help you immerse yourself in the Sul Ross State University community!

The reason you decided to attend Sul Ross was to receive an education leading to a college degree. As such, the primary focus of that educational process is your experience inside the classroom. Your involvement in life outside the classroom through student clubs or organizations is a natural complement to your life inside the classroom.

You are encouraged to become involved with one or more facets of Student Life at Sul Ross. Involvement in activities and organizations is a great way to meet people and to provide balance in your rigorous academic life. Membership in a student organization also helps you learn valuable skills—budgeting, leadership, and organization and time management, to name a few. Interested in joining a student organization? Here’s where to look:

• A Club Fair is held at the beginning of the Fall semester. Many organizations (student, departmental and community) set up booths to share the purpose of the organization, display pictures and brochures describing the group’s activities, and distribute information regarding meeting times.
• Check The Skyline (the SRSU newspaper) for information regarding student clubs and activities.
• Watch SRSU Channel 12 (SRSU television station) for information. The campus station will keep you up-to-date on current events.

STUDENT ORGANIZATIONS
Sul Ross State University recognizes both the right of students to form groups having similar or common interests and the benefits that result from membership in such organizations. The following general rules and regulations apply to all student organizations and clubs registered with Sul Ross State University. Specific policies,
rules and regulations, and procedures pertaining to student organizations are listed below.

**Definition, Composition, and Authority**
An organization, in which active membership is limited to Sul Ross State University students (recognizing that faculty and staff may also be members), may become a registered student organization at Sul Ross State University through compliance with established registration procedures. The organization may not suggest that it is acting with the authority of or as an agent of the University.

**Faculty and Staff Advisors**
Each registered student organization shall have a full-time Sul Ross State University faculty or staff advisor, whose name shall be provided to the Campus Activities Director as a part of the student organization registration process. The organization shall immediately report in writing any change in its advisor to the Campus Activities Director. Advisors to registered student organizations shall not have control of the funds and financial records of the student organization. Such control includes, but is not limited to, receipting of funds, check signing authority, authorization of expenditures, and preparing bank reconciliations. Advisors may not expend their personal funds on behalf of a student organization and request reimbursement.

**Disciplinary Action**
Any student organization is subject to disciplinary action or revocation of registration as a student organization for violation of a System or University rule or regulation or for failing to comply with the direction of a University official acting in the performance of his or her duties.

**Requirements for Registration**
As a condition to being a registered student organization or group, every registered student organization or group shall furnish to the Campus Activities Director at the beginning of each academic year an Organization Information Sheet listing the officers and other members who are authorized to speak for or represent the organization or group in its relations with the University and who are authorized to receive for the organization or group official notices, directives or information from the University. Each such list shall be current and accurately updated throughout the year by the organization or group, and it shall be conclusively presumed that the officers or members whose names are on the list most recently filed in the Campus Activities Office are authorized to speak for and represent the organization or group in its relations with the University and are authorized to receive official notices, directives, or information from the University.

Except for national honor societies which require outside members, no registered student organization or group may have any person as an active member who is not either a student, a member of the faculty or staff of the University or retired faculty or staff. Except pursuant to the provisions of the Facilities Use Rules by outside groups, no organization or group, whether registered or not, may use any facility of the University if it has as an active member any person who is not either a student, member of the faculty or staff of the University or retired faculty or staff.

The University will maintain all accounts and financial records of registered student organizations that are funded in whole or in part from University funds. Both the advisor of such organization and a designated officer of the organization must authorize any expenditure from the organization’s account. In special instances, when a documented need exists, student organizations may receive permission to maintain a bank account in an area bank for limited and special purposes. Only the President of the University, upon written request and documentation, may grant this exception. When an exception is granted, University personnel serving as advisors shall not have control, including check writing authority, of the bank account or financial records kept by the organization.
Registration Procedures
Procedures for registration of a student organization or group may be found in the Handbook for Student Clubs and Organizations available in the Campus Activities Office.

Responsibilities of Student Organizations
Student organizations are considered legal entities subject to city, state, and federal laws; the regulations of the Board of Regents; and rules, regulations, and policies of the University. Organizations are responsible, as well as liable, for the conduct of their members and guests at their activities. Student organizations have the responsibility to:

1. Be aware of the special role they enjoy as part of the University.
2. Act in the best interests of their members and the University.
3. Act in compliance with their constitutions; local, state, and federal laws; and University regulations and policies.
5. Exercise good judgment, good faith, and reasonable precautions in conducting their activities.
6. Conduct the business and financial affairs of the organization in accordance with good business practices, including (but not limited to) prompt discharge of all obligations.
7. Organizations must maintain all financial accounts in the Controller's Office at Sul Ross State University, unless the President of the University has granted prior approval for an off-campus account.
8. See that all financial obligations are paid, e.g. damage to facilities or equipment is repaired or paid for.
9. Realize they are responsible for members' behavior at all functions, including informal and unofficial meetings or parties.

Organizations are responsible for following the rules and regulations described in the Student Handbook and the Handbook for Student Clubs and Organizations. Failure to comply may result in disciplinary action against the organization, or its members, including possible suspension of the organization's registration.

Rights of Student Organizations
Student organizations have the right to:

1. Make public that they have been officially registered.
2. Select an advisor (unless the advisor is specified by the constitution).
3. Use University facilities in accordance with the Facilities Use Policy.
4. Raise funds.
5. Select members, as long as there is no discrimination (except in groups which can legally restrict membership).
6. Use University publicity sources and be recognized in University catalogs, annuals, and other publications.
7. Invite off-campus guests to appear for approved activities in accordance with the policies on Speech and Assembly and Off-Campus Speakers in University Facilities.
8. Distribute information on the organization in accordance with the policies on Publicity and Solicitation.
9. Participate in the Annual Student Life Awards and Campus Activities Awards.
CAMPUS DINING FOOD COURT
Morgan University Center
Van Lyle, Director of Dining Services
432-837-8670

You’ve got enough to worry about on campus: classes, studying, work and extracurricular activities. You shouldn’t have to stress about eating too. Having a meal plan lets you grab a meal with your friends, when you want it and where you want it. We have a variety of meal plans that fit into your schedule and provide an assortment of high quality choices, with all the types of food you like. Are you a little short on cash today? No worries, your meals are prepaid. Want something healthy? You’ve got it (Your parents will be proud). So whether you’re looking to fill up or just hang out, we’ve got you covered.

The Real Food on Campus (RFoC) Campus Dining Food Court offers a variety of American Entrées, vegetarian options, and exhibition cooking stations and lots more. Enjoy a grilled hamburger, your favorite pizza, Mexican food or Home-style entrées and sides. Homemade soups, freshly tossed salads and toppings await you. Don’t forget to satisfy your sweet tooth with a freshly baked dessert.

<table>
<thead>
<tr>
<th>Dining Hours &amp; Price</th>
<th>$7.00</th>
<th>$8.50</th>
<th>$8.75</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Friday</td>
<td>Breakfast</td>
<td>Lunch</td>
<td>Dinner</td>
</tr>
<tr>
<td>Saturday</td>
<td>Breakfast</td>
<td>Lunch</td>
<td>Dinner</td>
</tr>
<tr>
<td>Sunday</td>
<td>Brunch</td>
<td>Dinner</td>
<td>11:30am-1pm</td>
</tr>
</tbody>
</table>

Payment options
Cash, Check, or money order—made payable to ARAMARK
Credit Cards: ☐ Visa ☐ MasterCard

Resident Dining Memberships:
Our meal plans are flexible so you can get the most out of them. There are two parts to each meal plan, which you can customize on the Enrollment Form.

Weekly Meal Allowance
You choose how many All-You-Care-To-Eat breakfast/lunch/dinner meals per week you want to include in your plan (these meals are eaten in our Campus Dining Food Court) located in the Morgan University Center. NOTE: Meal plans do not carry over to the next week or semester.

Lobo Bucks
You choose how much of an additional balance, if any, you want to have for the semester. Lobo Bucks supplement your weekly meal allowance and can be used at both of our service locations on campus. Lobo Bucks carry over from the fall to the spring semester. Any remaining Lobo Bucks will expire at the end of the spring semester.

Once you have a meal plan, your student ID works like a debit card. Simply swipe your card and the meal, or the Lobo Bucks are deducted from your account automatically.
CHOOSE THE MEAL PLAN THAT WORKS BEST FOR YOU

Platinum
• 20 All-You-Care-To-Eat meals per week in the RFoC Campus Dining Food Court
• $120 in Lobo Bucks
• $1,452 per semester (includes tax)

Gold
• 16 All-You-Care-To-Eat meals per week in the RFoC Campus Dining Food Court
• $120 in Lobo Bucks
• $1,406 per semester (includes tax)

Lobo Choice Plan
• 200 All-You-Care-To-Eat meals per semester
• $200 in Lobo Bucks
• $1,473 per semester (includes tax)

The following plans are available to Faculty, Staff, Off-Campus Students, Commuters, and Married Student Housing Residents.

Lobo Plan
• 60 All-You-Care-To-Eat meals anytime
• $100 Lobo Bucks
• $475 per semester

Cub Plan
• 30 All-You-Care-To-Eat meals anytime
• $100 Lobo Bucks
• $300 per semester

LOCATIONS TO SATISFY ANY CRAVING
Whether you’re a night owl, an early bird, or something in between, you won’t ever have to worry about finding somewhere to eat. Get a full meal, a snack or just hang out with your friends [or your laptop].

RFoC Campus Dining Food Court
Meet your friends for breakfast, lunch or dinner at our comfortable, all-you-care-to-eat RFoC Campus Dining Food Court. Watch the preparation of your made-to-order meal or try home-style entrees. Your favorites from the grill, deli, or salad bar are always there for you too.

The Lobo Den Café
Are you in the mood for something fast or light, or light and fast? Visit the Morgan University Center Coffee Shop with your Lobo Bucks. Snacks, coffee, tea or specialty drinks and more are all made just the way you like them. Don’t forget to get your caffeine buzz! We proudly brew fresh hot Starbucks coffee all day so you can get what you want when you want it!

C3 Express Convenience Store – Lobo Village 8
They’re not called convenience stores for nothing. Stop by the C-Store in the residential complex! Grab a snack like pretzels, chips or candy, or get a full meal! The C-Store serves hot fresh pizza and cool smoothies. Running low on soap or shampoo? Not a problem – we’ve got that too. See posted hours.
CAREER SERVICES and TESTING
Morgan University Center, Room 211-B/C/D
432-837-8178
432-837-8724 FAX

Career Services
The Director of Career Services is available to assist current students and alumni in initiating, developing and effectively implementing career plans. Services are offered to help students clarify their career and educational goals and bridge the gap between the world of education and the world of work.

Students are encouraged to utilize services throughout their academic career. The office provides assistance to:

- Entering students, in selecting a major by exploring career options and interests through Sigi3 as well as Myers Briggs Type Indicator (MBTI)
- First and second-year students in tailoring career decisions, assistance in securing internships, considering options such as graduate study, specializing in a chosen field and summer employment.
- Juniors and seniors, in selecting a graduate school, securing an internship, creating career portfolios, writing a resume and cover letters, preparing for interviews, and job search strategies.
- Graduating students and alumni in accessing job openings.

Services include:

Career Advising
Consultations with the Career Services Director should be made by appointment and are provided to give individualized assistance to students on college and career related concerns.

Workshops
Scheduled presentations and workshops are given on various topics including:
- Career Planning and Exploration
- Job Search Strategies including Networking Skills
- Résumé and Cover Letter writing
- Interviewing

Job Fairs & On-Campus Interviews
The office hosts two (2) job fairs a year (one in spring and one in the fall) where employers are invited to visit the campus to provide opportunities for students to meet and discuss career options. At other times, employers visit campus and students may set appointments to interview for jobs. Visits are posted in the University Center.

Resume/Career Portfolio
Career Services offers assistance in helping students build their career portfolios. The portfolios can include letters of recommendation, a skills summary, and development of a LinkedIn account.

Purple Briefcase is an online career development social media platform for students to find job opportunities as well as career online resources.

Computer Resources
Computers are available for career exploration in UC 211-B. Several software programs are available for students to use. These include programs for résumé writing, job search strategies and resources, as well as Purple Briefcase online career development program. Check with the Director to use these or find out about other resources.
resources available or check out the Career Services web page. Students can use computers on a first come first serve basis.

**On-Campus and Community Employment**

Career Services offers assistance to students seeking employment while in school. Work Study positions are posted on the employment opportunities site on [www.sulross.edu](http://www.sulross.edu) and local jobs are posted on the Job Board on the 1st floor of the University Center and on the Career Services Center website. Assistance with summer job placement and internships are also available.

**Testing Services**

Testing information is available at the center for the tests listed below. Correspondence course testing, professional licensing examinations and other test administrations are given by arrangement, telephone 432-837-8357 or 432-837-8178. The following exams are administered on campus on national test dates and fees are charged accordingly: Testing Services includes:

- GRE (Graduate Record Exam)
- ACT (American College Testing)
- SAT (Scholastic Assessment Test)
- LSAT (Law School Admission Test)

The following tests are also provided:

- TSIA (Texas Success Initiative Assessment)
- TEAS (Test of Essential Academic Skills; Nursing Entrance Exam)
- THEA (Texas Higher Education Assessment)
- CLEP (College Level Examination Program)
- GED (General Educational Development)
- DANTES (Defense Activity for Nontraditional Education Support)
- TCLEDDS (Peace Officer & Jailer Exam)
- TExES (Texas Examinations of Educator Standards)

**CHILD CARE and FAMILY SUPPORT CENTER**

805 E. Lockhart

432-837-0900

The Child Care and Family Support Center at Sul Ross State University provides affordable year-round care for the children of SRSU students, faculty, and staff members. Serving children ages 6 weeks to 3 years old, it is currently the only licensed center in Alpine providing care for children younger than 2 years.

The center strives to be a development center, not just a day care. The staff, which includes some students as well as members of the community, receives monthly training with an emphasis on the following areas:

- Development
- Setting developmentally appropriate goals
- Providing positive behavior management

Full time students receive discounted tuition rates. The center is licensed by the Texas Department of Protective & Regulatory Services. Funding is provided in part by the Department of Education grant as well as through tuition payments, fundraisers and donations.
**COMPUTER LABS**
The Computer Labs are located in the ACR Building in rooms 104, 105, and 106, as well as the second floor of the Library. The Computer Labs are open to all registered students with a valid University ID. ACR 106 and the Library Lab are open for regular use every day. The other labs are used primarily for classes, workshops, and training.

Students may log in to any lab computer by using the same username and password as their Sul Ross email account. Students unsure of their email username and/or password can call the help desk at extension 8888 on campus or toll-free off campus at 1-888-837-2882. The computer lab in the library is open during regular.

**COMPUTER SERVICES**
LOBO TECHNOLOGY ASSISTANCE CENTER (LTAC)
BAB-101
432-837-8888 (x8888)
888-837-2882 Toll Free
Weekdays: Monday – Friday 7:30 a.m. to 7:30 p.m. in BAB-101
Weekends: Saturday & Sunday 12:00 p.m. to 5:00 p.m. in Library 1st Floor
NOTE: Between the semester hours: Monday–Friday 8:00 a.m. to 5:00 p.m. BAB-101

Having IT issues and can’t find the solution on our site? Call Helpdesk at **432-837-8888** to find a solution to your IT problems.

**LTAC Ticket System (click here)**
Available 24x7x365

Please use your email/domain credentials to log in and submit requests for quicker response.

**LoboPass/Password Reset (click here)**
Please use your Banner “A” number and PIN (same as Self Service Banner) to log in.

**Laptop Loan Program:**
Emergency laptop loaners are available through LTAC for faculty and staff. You must submit a request, complete an agreement (click here), and bring the signed original agreement when you are contacted to pick up the laptop.

**MS Office and Windows 7**
As part of our Volume Licensing Agreement with Microsoft, Faculty and Staff may purchase, at cost, one copy for work use at home of Microsoft products. We have Windows 7, Microsoft 2010 for Windows and Microsoft Windows 2011 for Mac. In order to purchase, please complete the software request form (click here), pay the cashier’s office, and bring the form and your receipt to BAB101 to pick up your software.

**COUNSELING and ACCESSIBILITY SERVICES**
Ferguson Hall 112, Box C-122
432-837-8203
432-837-8363 FAX

Counseling is an integral part of the student-centered educational mission at Sul Ross State University. The staff of the Counseling Center wants students to be successful. We strive for our campus to be a safe and healthy learning environment.
for all involved-students, staff, and faculty. Our role is to facilitate positive change and promote mental health and emotional well-being on campus. We provide:

- Workshops, presentations, and activities promoting mental health
- Off-campus referrals in the local and surrounding areas
- **Mental health** screenings
- Group counseling/support groups
- Individual counseling

Any problem which is interfering with a person’s ability to function well in the academic or non-academic environment is appropriate for counseling. We provide short term counseling to address such issues as:

- Adjusting to college
- Relationship issues
- Homesickness
- Substance and alcohol abuse
- Depression
- Self esteem
- Anxiety
- Eating disorders
- Test anxiety
- Personal growth and development
- Suicidal thoughts/feelings
- Other related mental health issues

**Our services are free and confidential** to enrolled students, staff, and faculty of Sul Ross State University and their spouses/partners and children. Please call, 432-837-8203, or stop by our office, Ferguson Hall 112, to speak with one of our licensed professional counselors. Our office is open Monday-Friday, 8am to 12pm and 1pm to 5pm.

**ACCESSIBILITY SERVICES**

Sul Ross State University supports equal employment and educational opportunities for all persons. No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored by Sul Ross State University on any basis prohibited by applicable law, including but not limited to race, color, national origin, religion, sex, age, or disability.

The University is committed to equal access in compliance with the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973. The **Accessibility Services** Coordinator assists students with disabilities in providing academic programming accommodations.

Services available to all SRSU students include consultation, information and referral as well as personal counseling and academic advising. A student is eligible for disability services if s/he has been admitted to Sul Ross State University, have a documented physical or mental impairment that substantially limits one or more major life activities and have a record of such impairment. Qualified students with disabilities who need academic adjustments, auxiliary aids or services or other accommodations must register with the Accessibility Services Coordinator. It is the student’s responsibility to bring disability documentation with them to an appointment with the Accessibility Services Coordinator to discuss their individual needs at this time. Each request is considered on an individualized, case-by-case basis. As considerable time may be involved in obtaining complete and adequate documentation and arranging for qualified service providers, prospective and current students should request services in a timely manner, well in advance of the anticipated need.

Recent disability documentation from appropriate qualified professionals must be provided by the student to establish current functional limitations and the impact of the disability. Any recommendations for specific accommodations may be helpful in making determinations and these will be considered as part of the documentation review process. Documentation of disability status and other related information is
handled in a confidential manner and is maintained in files separate from a student’s educational record. Both academic and non-academic accommodation requests are received by the Accessibility Services Coordinator. Requests involving non-academic accommodations such as University housing, physical access, etc. will be referred and processed through appropriate departments. Academic accommodations for which a student is eligible are outlined in letters to faculty members. It is the responsibility of the student to hand-deliver these letters and arranges to discuss their accommodations with faculty members. If requested, the Coordinator is available to facilitate communication between a student and faculty members regarding accommodations by meeting with the student and the faculty member. It is the responsibility of the student to inform the office in a timely manner if accommodations are not effective.

In compliance with applicable laws, unless Sul Ross State University can demonstrate that an academic requirement is an essential component of a degree or program, the University will make reasonable adjustments to requirements to ensure that the requirements do not discriminate against qualified students with disabilities.

If a student feels that s/he has been discriminated against based on disability, it is recommended that the student first attempt to resolve the issue directly with the individual or group suspected of discrimination. If this procedure is non-productive, a second step may be to seek assistance from the Accessibility Services Coordinator.

**FINANCIAL AID**

Center for Enrollment Services  
Lawrence Hall Room 213, Box C-2  
432-837-8050  
432-837-8431 FAX

Do you need financial assistance to help pay for educational expenses while you are attending college? If so, the Center for Enrollment Services might be able to help. Various types of assistance are offered including grants, work programs, scholarships, and loans. For maximum consideration, submit all necessary documents at least three months before enrollment begins. May 1 is the priority deadline for fall aid. Annual completion of the Free Application for Federal Student Aid is required and this form can be done online. Additional documents may also be required to be certain to complete your file as early as possible.

**Scholarships**  
March 1 is the annual application deadline for the majority of SRSU scholarships. Many scholarships are available to both new and returning students. Applications and scholarship guidelines are available on-line no later than January 1st prior the Fall Enrollment Period.

**Work Study Authorization**  
Part-time campus employment can be found through the Federal College Work-Study Program or through institutional funds. Eligibility for the Federal College Work-Study Program is based on the annual results of the Free Application for Federal Student Aid. Notification of your eligibility will be sent to you through an award letter and/or by accessing the Financial Aid page of your Banner Self Service Student account.

Student workers in either program usually work an average of twenty hours per week and get paid once per month through the University payroll. Prior to working, you must have proof of work-study eligibility and clearance from the Human Resources office.

Refer to the Career Services section of this handbook for information about on- and off-campus jobs.
Meningococcal Disease
Meningocococcus is the bacterium that causes Meningococcal disease, which involves septic shock and inflammation of the brain-spinal cord lining. Students attending classes or living on campus are at increased risk for infection. If the symptoms are not treated early, permanent disability or death may occur. On June 19, 2009, the Jamie Schanbaum Act (HB4189) became Texas law. This action amended Chapter 51 of the Education Code. Meningococcus immunization is required for first-time and transfer students less than 22 years of age. They must submit documented proof of meningococcal vaccination within the past five years and no later than the 10th day before the semester begins. New and transfer students are encouraged to contact their local medical provider or pharmacy regarding the meningococcal vaccination. Incoming students under 19 years old may check with their area’s Texas Department of State Health Services (DSHS) about availability of the meningococcal vaccination. Alpine’s DSHS region 10 facility is located at 205 North Cockrell, phone (432)837-3877.

On-Campus Care
The Student Health office is located in Morgan University Center, Suite 211. It is staffed by a registered nurse. Services include nursing assessments, minor treatments, over-the-counter medications, basic first-aid supplies, and wellness talks. There is no charge to students for these services.

Off-Campus Care
Students are responsible for the cost of medical and healthcare services not offered by the university. There is an agreement with the Alpine Medical Center (AMC) to provide limited out-patient care. This service is paid for by the student medical fee and is only available during active enrollment periods. The receptionist will request a valid Sul Ross ID as proof of eligibility for student care. The AMC is open from 8 a.m. to 5 p.m. Monday through Friday. On Saturday the hours are 8 a.m. to 11 a.m. and 1 p.m. to 3 p.m. Sports physicals are provided at no cost to athletes and must be scheduled in advance. The AMC is located at the corner of North 2nd Street and East Avenue E. For additional information or to make an appointment, contact the AMC at (432) 837-5505.

Emergency Services
Students are responsible for the cost of emergency care. Local ambulance service (EMS) is available by dialing 911. Medical emergencies are transported to the Big Bend Regional Medical Center (BBRMC), which is a level four trauma facility. Patients are usually flown out-of-town when a higher level of specialized care is needed. The Emergency Room physician chooses the method and source of transport as determined by a patient's condition. Students underinsured for air ambulance may contact BBRMC to inquire about air medical transport memberships. BBRMC is located along Hwy 118 North and is open 24 hours every day. Their phone number is (432) 837-3447.

Student Health Insurance
Domestic students are strongly encouraged to maintain comprehensive health insurance. Due to the university’s remote location, having sufficient air ambulance coverage is crucial. International students must show proof of health insurance that is good within the United States. Helpful links are available on the student health webpage under www.sulross.edu, or call health services at (432) 837-8102.
INFORMATION

• For information on scheduled campus activities, contact the Campus Activities office in the Morgan University Center, Room 108, or call 432-837-8191.
• For campus directory information contact the University Department of Public Safety by dialing 432-837-8011. At this time, campus directory information is only available on weekdays (Monday to Friday) during the hours of 8 a.m. to 5 p.m.
• For information on local businesses or off campus activities, use the Alpine Telephone Directory.

LIBRARY

WLIB Box C-109
432-837-8123
432-837-8400 FAX

The Bryan Wildenthal Memorial Library has a collection of approximately 235,000 printed materials in addition to materials in microform and audiovisual formats. These materials include books, journals, newspapers, government documents, maps, videos, films, CDs, DVDs, photographs and manuscripts. Electronic resources include the Library’s online catalog; approximately 135 electronic databases; full text from over 53,000 journal and newspaper titles; and over 51,000 electronic books. Remote access to these electronic resources is available to Sul Ross students, faculty, and staff through authentication using Sul Ross e-mail login and password. Special collections maintained in the Library include the Reference and Juvenile Collections, the Texas State Documents Collection, and Audiovisual Media. The Archives of the Big Bend houses the University archives, as well as photographs, oral histories, papers and records of families and businesses, primarily of the Big Bend/Trans-Pecos Area of Texas and Northern Mexico. Because the Archives’ materials do not circulate, use of items is restricted to the Archives’ reading room. The Archives is open 8:00 a.m. – 5:00 p.m. Monday through Friday.

Your student ID is required to check out materials. Library services include:

• Assistance in the use of the library’s collections and services.
• Loan of library materials.
• Interlibrary loan (photocopies or electronic versions of articles and loan of books from other libraries).
• Electronic database searching.
• Duplication services (photocopying, printing from microform, reproduction of archival photographs).
• Availability of computers with Internet access and Microsoft Office and other software.
• Registration for a TexShare Library Card that permits SRSU students to borrow materials from other Texas libraries.
• Group Study Rooms and Viewing Rooms for A/V media.
• Flash drives, blank CD’s, fax and lamination services available for a fee.

Library Hours

<table>
<thead>
<tr>
<th>Monday-Thursday</th>
<th>08:00 a.m. – 9:00 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>08:00 a.m. – 5:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>12:00 p.m. – 9:00 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>Closed</td>
</tr>
</tbody>
</table>

Special hours are observed during final exam weeks, holidays, and between semesters.
The SRSU Morgan University Center (UC), named after Vic and Mary Jane Morgan in August 2009, is an integral part of the University and serves as the community center for all members of the University family, including students, faculty, administrators, ex-students, guests and visitors. The building, opened in January 2000, comprises a 51,719 square foot facility, housing a myriad of programs, services and amenities including:

- Student Life Offices
- Campus Activities Office
- Alumni Affairs Office
- University Center Services Office
- ARAMARK Dining Services
- Game Room
- Student Health Services
- Student Lounge
- Career Services & Testing
- Post Office
- Meeting/Conference Rooms
- Student Government Association Office
- Bookstore

An array of opportunities for personal involvement and professional experiences are available to students through the many programs and activities conducted in the Morgan University Center. Speakers, performing artists, cultural events, and many other activities provide co-curricular and informal educational experiences. These programs make out-of-class activities a supporting factor in education. Specific policies have been developed to ensure utilization of the UC is enjoyable and beneficial. These are available from the Morgan University Center Services Director, in UC Room 108B.

Restored in 2007, the Museum of the Big Bend is located at Entrance 4 between the Morgan University Center and the Fine Arts Building. The purpose of the Museum of the Big Bend is to collect, study, and exhibit materials related to the Texas Big Bend region. Through the study of these artifacts, a better understanding of the historic role of humans in the region is acquired. Museum exhibits provide a means to make this knowledge available to the public. Archaeological and historic artifacts have been collected by the Museum for over 50 years, including the Yana & Marty Davis Map Collection which span over 500 years of Texas maps. Additionally, the museum provides public outreach through our children’s and adult programming.

Information on the Museum is available by calling 432-837-8143, Monday through Friday or 432-837-8730 on weekends. The Museum’s public hours are Tuesday through Saturday 9:00 a.m. to 5:00 p.m. and Sunday 1:00 p.m. to 5:00 p.m. The Museum is closed on Monday. General admission is free.

The University Post Office is a contract station and provides full mail support with the exception of stamped cards offered by the city branch of the post office. It serves students, faculty and staff. All students are required to have a local mailing address. The campus Post Office has boxes available for rent at the following rates:

- Full-year rate (Fall Semester through the end of Summer Session II) $17;
• Semester rates - Fall, $6; Spring, $6; Summer Session I, $3; Summer Session II, $3.

All fees must be paid in the Cashier’s office. After payment, bring the receipt to the Post Office and a postal box and combination will be issued to you. The Post Office Window: open from 8:00 a.m. to 4:30 p.m. Monday through Friday. The Post Office handles letters, parcels, and sells stamps and money orders.

**RECREATIONAL PROGRAMS**

Graves Pearce, Box C-23  
432-837-8792  
432-837-8791 FAX

The Recreational Programs office is located in the Graves-Pierce Complex. Our goal is to provide a variety of opportunities for students, faculty, and staff to participate in wellness and recreational activities. Make sure to bring your SRSU ID to all activities.

**Intramural Sports Program**
The Intramural Sports Program allows teams and individuals to compete against other members of the Sul Ross community in various activities. Activities range from one day events or tournaments to major sports leagues. Schedules will be posted at Graves-Pierce or on our website.

Check the schedule often to avoid missing the sign-up deadlines. This is a great opportunity for friendly competition and lots of fun.

**Open Recreation**
The majority of the activities in the Graves-Pierce is open recreation. The cardio room, dance room and weight room offer exceptional fitness equipment open to all members. Pick-up basketball or volleyball games offer participants with a less structured, non-tournament form of competition. Racquetball courts are also available and equipment can be checked out from the front desk. The facility includes a sauna, whirlpool, and locker rooms.

**Club Sports**
Club sports provide year-long opportunities for participation and competition outside of the intercollegiate varsity sports. These include the Rugby Football Club, the Soccer Club, Cheerleaders, the Paintball Club, the Ultimate Frisbee Club, the Wrestling Club, and more. These groups are governed by Campus Activities and run by student leadership.

**Instructional Classes**
Open, non-credit fitness classes may also be offered during the year depending on availability of qualified instructors. If you are an instructor or interested in getting a class started, let us know and we will strive to help make it a reality.

**Swimming Pool**
The University Swimming Pool is part of the Graves-Pierce Complex. Admission to this indoor pool and adjoining patio is free with a current SRSU Student ID. Hours of operation will be determined at the beginning of each session based on availability of certified staff and class schedules and will be posted at the pool and on our website.

**Student Staff**
Recreational Sports hires many student employees each semester, both undergraduate and graduate-level. Positions include Front Desk office staff, Lifeguards, Outdoor Supervisors, Weight Room Supervisors, and Intramural Sports
Officials. Intramural Sports Officials do not need prior experience, but must attend training clinics before each sport. Stop by to find out about current opportunities.

RESIDENTIAL LIVING

Lobo Village8, Box C-53
432-837-8190
432-837-8291 FAX

The Residential Living program at Sul Ross State University is designed to be supportive of each student’s educational experience. Besides providing convenient and cost effective housing arrangements, living on campus will give you a built-in opportunity to get acquainted with other students, be involved in campus life, participate in programs and activities, encounter challenging ideas, and develop new skills. Studies have shown that students living on campus are more likely to be successful in their college experience, advance more quickly, achieve a higher grade point average, participate in more social activities and have a more positive self-image than those living off campus.

General Housing Policy
Single undergraduate students who are enrolled for 9 or more credit hours in the long semesters (fall and spring) and 5 or more credit hours in the summer semesters must reside in the residence halls for the first two full academic years of their education.

Exceptions to the policy may be made for student(s) who:
1. Live at the established residence of their parent, grandparent or legal guardian within a 100-mile radius of the Sul Ross campus. Documentation must be presented regarding legal guardianship.
2. Are married. A marriage license or similar document must be presented to the Residential Living office.
3. Are veterans and have spent at least twelve months on active duty.
4. Are at least 21 years of age before the first class day of the academic year.
5. Are single parent(s) with dependent(s) living with them full time during the academic year.

Request for exemptions from the housing policy must be submitted in writing along with all supporting documentation by the first class day of the academic year. Any new student appealing for the spring semester must submit all necessary paperwork by the first class day of the spring semester. Off campus arrangements must not be made prior to receiving written notification from Residential Living that the appeal has been approved. The required forms to apply for exemption may be obtained from the Office of Residential Living.

A student who gives false information concerning housing will be subject to disciplinary action. A student found to be living off campus without approval would be required to return to on-campus housing. If this does not occur within 10 class days, disciplinary action will be taken and may include cancellation of class registration with no refund due.

Students residing in University housing are responsible for being aware of all policies and procedures as printed in the publication, The Residence Hall Handbook, the Housing Contract, and all housing policies outlined in this publication. Sul Ross State University is not responsible for theft or damage to personal property. Students are encouraged to purchase renter’s insurance.

Applying for Campus Housing
A $50 housing application fee (non-refundable) is required when students apply for housing. A $200 Housing Deposit must be paid before the student moves into the
residence hall. A minimum of $50 is required to be added to the reservation list. This $50 will be applied to the damage deposit at check in. The remaining $150 must be paid prior to the start of classes and may be included in the student’s financial aid award. If the student does not occupy their on-campus residence as reserved, then any deposit paid will be forfeited. All students must sign a Residential Living agreement for the entire academic (Fall and Spring) year. Students entering in the spring will sign a Residential Living agreement for the Spring Semester only.

Students who move out of Residential Living before the contracted time has lapsed and withdraw from the university will forfeit the $200 Housing Deposit and will be billed for any additional charges or damage costs to the room. Students who move out of Residential Living without proper authorization and remain enrolled in the university will not receive a refund of the deposit and all room, board and damage charges will remain on the student’s account. Students who fulfill the yearlong contract may request a refund of the Housing Deposit, less deductions for unnecessary wear and damage, at the completion of the required occupancy.

**Residence Halls**
Residence hall rooms are rented by the academic year. A meal plan is required and is included as part of the package price. Campus food service is provided in the Morgan University Center. All residence hall units are suite style rooms, where two student rooms will share a bathroom. Each residence hall houses 248 students. Each building has central air and heat; coinless operated laundry facilities, and is a smoke free environment.

**Efficiency Apartments**
The Efficiency Apartments provide housing to students who are 21 years or older and enrolled full time for each term. Each unit is fully furnished with kitchen appliances, bedroom furniture and a desk. Each building has central air and heat; coinless operated laundry facilities, and is a smoke free environment.

**Family Housing Apartments**
The Family Housing units are available to married couples, couples with children or single parents, who are enrolled full time each semester. These two bedroom units are furnished with living room furniture, bedroom furniture, kitchen appliances, washing machine and dryer. The rent includes the cable TV service, Internet connections, and all utilities, excluding telephone service.

Apartment rent begins when the key is issued and continues until the student moves out and the key is returned. Rent is calculated from the first day of one semester through the first day of the next semester, which will include holiday periods and semester breaks. Rent is due the first of each semester. If rent is not paid as scheduled, the resident may be asked to move out. These buildings are smoke free environments.

**Overnight Guest Housing**
Residence hall students may house same-sex guests in their rooms for limited periods (no more than three consecutive nights) at no additional cost. Residents may host one guest at a time and must be present during the time of the visit. The University reserves the right to withdraw guest privileges if a guest or host does not abide by University rules and regulations. An overnight guest housing agreement must be filed with the Residential Living Office.

Students who commute or take weekend classes, or family members who are visiting students, may make reservations on a space available basis to spend the night in the vacant rooms in the residence halls. Payment is to be made at check-in time, using check or money order (no cash or credit cards). Linens, towels, soap,
toiletries, etc. are not provided so plan ahead. Reservations can be made by contacting the Residential Living Office at (432) 837-8190.

Check-in hours for guest housing are limited to the hours of 8:00 a.m. to 11:00 p.m. Keys and access cards should be returned to the Residential Living Office.

Visitation
In order to provide an atmosphere conducive to study, the residence halls maintain a visitation policy. All visitors will be escorted by their host while in the hallways, living areas, and rooms. A resident will be allowed no more than two visitors, at a time, and will be responsible for his/her guests’ conduct. Visitation is limited to certain hours for all on-campus housing. Sunday through Thursday the visitation hours are from 10:00 a.m. until 1:00 a.m. On Friday and Saturday the visitation hours are from 10:00 a.m. until 2:00 a.m. The escort policy is in effect at all times.

Residential Living Rules
There are certain rules and procedures specific to University housing. These can be found in detail on the Residential Living web page and the Residence Hall Handbook. Some of the key points to note are the following:

- Alcohol is not allowed in the residence halls, public areas, parking lots or yards.
- All weapons and ammunition are to be stored at UDPS and not in any University housing or vehicles parked on campus.
- Animals are not permitted on campus.
- Quiet hours are from 10:00 p.m. until 10 a.m. in and around all residential facilities.
- Illegal drugs are not tolerated.

Students are considered responsible adults and therefore accountable for how their words and actions may affect other students and the academic environment. Please contact Residential Living if you have a question or problem.

STUDENT GOVERNMENT ASSOCIATION
Morgan University Center 201, Box C-189
432-837-8198
432-837-8309 FAX

The Sul Ross State University Student Government Association is the University’s student government body. It is composed of a Legislative Branch, a Judicial Branch and Executive Branch. All Sul Ross students are members of the Student Government Association. The Student Government Association officers make up the Executive Branch and are elected in the spring of the year preceding their term of office.

The Legislative Branch of the Student Government Association is the Student Senate. Senators are elected at the beginning of the fall semester with one representative from each academic department and one for undecided majors. Four seats are “at large” and members of the freshman, sophomore, junior and senior classes fill two seats each. A member of the graduate class fills one seat. Information on the elections will be posted on bulletin boards and in The Skyline.

The Judicial Branch is composed of five appointed jurors, one from each class level. They are referred to as the Student Court and handle constitutional related disputes, appeals of decisions made by the Election Committee, complaints filed against registered student organizations and other matters.

The Student Senate meets once a week for a formal meeting. Meetings usually include committee reports, discussion of student concerns and updates on activities
being planned, fund-raising and service projects. The Student Government Association office is located in the Morgan University Center Room 201. The phone number is 432-837-8198.

Participation in Student Government
Student government has no existence separate and apart from the University, and it shall have only such jurisdictions and shall exercise only such powers as the Board may now or hereafter delegate to it through the University President.

Constitution and Bylaws Approved
The constitution and bylaws of the student government are hereby approved to the extent that they are not in conflict with the provisions of these Rules and Regulations.

Mode of Amending the Constitution and Bylaws
The association in accordance with its constitution and bylaws may adopt an amendment to the constitution or bylaws of the student government, but the change shall not become effective until transmitted to and acted upon by the Dean of Student Life and the Provost and Vice President for Academic and Student Affairs and approved by the University President.

Amendment or Repeal by the Board of Regents
The Board of Regents shall amend or repeal any portion of the constitution and bylaws of a student government when, in the judgment of the Board, the interests of the University shall require it.

Amendment or Repeal by the President
The President shall have the power to amend or repeal any provision in the constitution or bylaws of the student government when, in the President's judgment, the interests of the University require it. The action by the President shall be subject to review under the provisions listed above.

Compensation by Student Government
All persons employed on salary or compensated for personal services in any manner by or under the direct supervision of the student government shall have the approval of the Dean of Student Life and shall be subject to prior approval by the President or a designated appointee both as to salary and as to qualifications. This authority shall not be exercised in a manner that would infringe upon the constitutionally protected rights of students.

Annual Financial Reports
The Dean of Student Life shall require the officially recognized student government to make available, on an annual basis, a complete financial report to the University business officer, and to make such special reports as may be called for by such business officer. A duplicate copy of each report shall be filed with the Dean of Student Life.

Rights and Obligations of Student Government
The student government shall be a recognized forum of student opinion.

1. When student government takes a position with reference to issues directly related to the University and its operations, it shall forward its recommendations to the Dean of Student Life and the President. This section shall not prohibit the student government from free expression of its position.

2. When student government takes a position on non-University issues, it shall make clear the fact that it does not speak for the University.

3. The student government may conduct polls, initiate petitions, and/or establish forums for debate or discussion, and said action shall be regulated only as to
time, place, and manner but shall be subject to the provisions of the Sul Ross State University Rules and Regulations governing Speech and Assembly.

4. Officers of the student government may so identify themselves when they express their personal views, but they shall then make it clear that they are not speaking for the University or for the student body; and they shall make it clear they are not speaking for the student government unless the legislative body of that government has authorized the statement in advance.

**Stipends**
The University may authorize the student government to grant fair and reasonable stipends to elected student body officers, provided such stipends are paid from student fees and are first authorized by a onetime referendum vote of the student body. Thereafter, stipends are subject to approval by the student government. The granting by student government of such stipends shall not establish an employer/employee relationship with the University, and the subject student officers shall not receive employee benefits from the University. The provisions above under Persons compensated by Student Government shall apply to the setting of the compensation of student body officers.

**President’s Authority**
While the student government will be granted freedom to exercise its constitutional rights, the University President necessarily has authority over all its activities, policies, contractual agreements, and financial matters provided said authority does not infringe on the free exercise of the constitutional rights of the students or the student government.

**STUDENT ID SYSTEM**

**Student ID cards** are issued to students at their first registration at Sul Ross State University. The ID card, which you must sign, is nontransferable and should be carried at all times. It is required for use the Library, picking up e-mail account information, the Computer Lab, entrance to all athletic events, entrance to University-sponsored functions, cashing personal checks, and for meal plans at the Morgan University Center Dining Area. Misuse, failure to present the ID card when requested by a University official, or loaning the ID card to another is cause for disciplinary action. The card must be surrendered upon withdrawal from the University.

**Lost ID**
It is the student’s responsibility to notify University Department of Public Safety immediately if their ID is lost. To replace a lost ID card, pay Cashier’s office a $5.00 replacement fee; present the receipt to UDPS, Briscoe Administration Building Room 100, for a new ID card.

**STUDENT PUBLICATIONS**
Opportunities to use or develop creative skills in writing, photography and artwork are available through involvement in any of the three student publications. Students, regardless of major, may gain experience in layout and design, news and feature writing, photography, and photo editing.

*The Skyline*, news magazine is produced biweekly during the fall and spring semesters by student staff. The magazine provides the university community with news concerning students, faculty and campus events as well as providing a forum for students to discuss ideas and express opinions. The magazine also provides a historical record of Sul Ross State University.

*The Brand*, yearbook is produced annually by student staff. The yearbook serves as the official historical document of Sul Ross State University, providing documentation in both writing and pictures of each academic year.
The Sage, the University’s award-winning literary magazine, showcases essays, short stories, poems, art and photography from the student body of Sul Ross State University. The magazine won the Texas Intercollegiate Press Association (TIPA) Sweepstakes Award for 1999 and 2000, along with numerous individual awards. The newspaper and yearbook are supervised by the Student Publications Supervisor who can be contacted at 837-8061 or in BAB 108. The literary magazine is supervised by the Languages and Literature Department in MAB 114.