

REFUNDS

Refund of Fees. Any student who has paid the registration fees and officially withdraws by submitting a withdrawal form to the Center for Enrollment Services is entitled to a refund of tuition and fees as follows:

Session length 10 weeks or greater

Prior to the first regularly Scheduled class day.....	100%
During the first five class days.....	80%
During the second five class days.....	70%
During the third five class days.....	50%
During the fourth five class days.....	25%
After the fourth five class days.....	None

Session length greater than 5 weeks and less than 10 weeks

Prior to the first regularly Scheduled class day.....	100%
During the first, second or third class day.....	80%
During the fourth, fifth or sixth class day.....	50%
Seventh day of class and thereafter.....	None

Session length less than 5 weeks

Prior to the first regularly Scheduled class day.....	100%
During the first class day.....	80%
During the second class day.....	50%
Third day of class and thereafter.....	None

Special Notes:

- Refund percent is applicable to tuition and mandatory fees only. Optional fees are not refundable.
- If a student has not paid the total amount of the tuition and mandatory fees by the date the student withdraws, Sul Ross State University will credit the amount to be refunded toward the payment of outstanding tuition and mandatory fees owed by the student. If any portion of the amount to be refunded remains after the outstanding tuition and mandatory fees have been paid, a refund will be issued in that amount.

Refund for Dropped Courses

Should a student reduce his/her semester hours by officially dropping a course or courses, the following refund rates will apply, provided the student remains enrolled at Sul Ross State University:

Regular Session (16 weeks)

During the first twelve class days.....	100%
After the twelfth class day.....	None

1st or 2nd 8-Week Session in the Fall or Spring

During the first four class days.....	100%
After the fourth class day.....	None

Summer Session I or II (5-6 weeks)

During the first four class days.....	100%
After the fourth class day.....	None

Mid-winter Session (2 weeks)

During the first class days.....	100%
After the first class day.....	None

A class day is a regular day of scheduled classes at the University (i.e. a full week, Monday to Friday, will have 5 class days). The first twelve class days are the first twelve days of regular class meetings on the University campus. These rates apply to total tuition and fee charges for the semester. An immediate refund will not be made at the time a student withdraws or reduces his/her hours during a semester, but upon request, a check covering all refunds due will be mailed within approximately 30 days to the address left at the Cashier's Office.