

## Note-taking Time Savers

### Suggested Abbreviations for Taking Lecture Notes

Abbreviation	for	These words
lk	=	like
ex	=	example
p	=	page
no or #	=	number
nos or #s	=	numbers
b/c	=	because
b/4	=	before
wd	=	word
ref	=	reference
diff	=	difference
w/ or c	=	with
w/o or <u>c</u>	=	without
2	=	to, too, two
wrt	=	write
rt	=	right
eg	=	for example
→	=	means
@	=	at, about
etc	=	et cetera, and so on
ch	=	chapter
lrn	=	learn
y	=	why
c.f.	=	see also
®	=	individual
>	=	greater than
<	=	less than
↑	=	more, increase
↓	=	less, decrease
↕	=	more or less
=	=	equal, identical, same
a.m.	=	morning
p.m.	=	afternoon
√	=	check
b/t	=	between
+ or &	=	and
ie	=	that is
~	=	about, approximately
.∴	=	therefore
vs	=	versus
Q or ?	=	question
\$	=	dollars, money
tog	=	together

- Always use 1, 2, 3 instead of one, two, three
- Develop your own set of abbreviations for faster note-taking. Especially for words or phrases that come up frequently in your classes.