

**SUL ROSS STATE UNIVERSITY AND RIO GRANDE COLLEGE  
STAFF COUNCIL  
AGENDA REQUEST FORM**

Complete the request form and e-mail it to the Staff Council secretary to be placed on a Staff Council agenda.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Email: \_\_\_\_\_

Proposed agenda item:

Reason for submitting proposed agenda item (*i.e. goals, objectives, problem to solve*):

Details:

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***For Staff Council Use Only***

*Deadline for review* \_\_\_\_\_ (*MMSSYY*)

*Include on agenda for* \_\_\_\_\_ (*MMSSYY*) *Staff Council Meeting*

*Response by Staff Council if not included on agenda* \_\_\_\_\_ (*MMSSYY*)

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