

**SUGGESTIONS  
FOR THE  
SUL ROSS STATE UNIVERSITY AND RIO GRANDE COLLEGE  
STAFF COUNCIL**

Complete the form and e-mail it to the Staff Council secretary. Anonymous submissions may be printed out and mailed to the Staff Council box, C-126, or left in one of the suggestion boxes around campus.

Date: \_\_\_\_\_

Name (*optional*): \_\_\_\_\_

Department (*optional*): \_\_\_\_\_

Email (*optional*): \_\_\_\_\_

Subject (*example – Energy Savings*):

\_\_\_\_\_

**Please respect the Suggestion Box system by submitting reasonable recommendations that will improve day-to-day operations, cost efficiency, work environment and general well-being of Sul Ross State University or Rio Grande College. Issues, comments or suggestions of a personal nature should not be submitted to the Suggestion Box. Such issues should be raised with an individual's supervisor to ensure a timely and most effective response. When this is not possible, please discuss such issues with the Human Resources Department or your personal Staff Council member.**

Details:

-----  
***For Staff Council Use Only***

*Deadline for review* \_\_\_\_\_ (*MMSSYY*)

*Include on agenda for* \_\_\_\_\_ (*MMSSYY*) *Staff Council Meeting*

*Response by Staff Council (if name and location are provided)* \_\_\_\_\_ (*MMSSYY*)

-----