

STAFF COUNCIL MEETING MINUTES
ALPINE, TEXAS
APRIL 17, 2018
UC ROOM 202

In attendance: Kayla Waggoner, Tanya Romero, Blanca Padilla, Sarah Carsrud, Becky Valenzuela, Lupita Iniguez, Joseph Velasco, Becky Wren, Jan Rueb, and Ana Luevanos recording.

I. Call to order: 10:01am

II. Secretary Report

Copies of the minutes were distributed. Motion to approve Minutes made by Sarah, Jan seconded, Motion passed.

III. Web Administrator's Report

Rueb reported that the webpage for council will be modified to add the new logo.

Members section was updated to reflect new members

Members to send pictures for website update.

IV. Vice Chair's Report

- Financial Report- \$1,308.06
- motion to increase budget for secretaries event to \$500 by Jan Rueb. Sarah seconded, Motion Passed
- Ticket system for budget \$100 motion made by Jan, Sarah seconded. Motion Passes
- Chair and Vice chair will be meeting with Dr. Kibler this week to discuss the bylaws updates, and provide him with updated about the work of the council
- Sarah commented on adding a new officer to be in charge of Social Media, Newsletters
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V. Announcements

- Galavant with Gulliver every Friday from 11am to 2pm behind Marshall
- Man De La Mancha running from April 13 to April 29
- Clothing Swamp at the Library April 18-20
- Records Management Workshop April 23-27
- Administrative Professional Day April 25, 2018
- DeStress Fest In Library May 1-4
- Staff Faculty Awards Luncheon May 3
- Graduation May 11th

VI. Committee Reports

- Staff Appreciation + Welcoming Committee
 - a. Motion to combine Staff Appreciation and Welcoming Committee made by Sarah, Jan Seconded. Motion passes.
 - b. Romero reported Staff appreciation committee met to discuss the merge of both committees and activities for administrative secretary appreciation event.
 - c. Custodian Appreciation event

d. Romero asked Valenzuela to provide menu ideas

- Wellness Initiative
 - a. Wren reported she is looking for the information/paperwork that the previous members
 - b. Wren provided a hand out for meditation
- Staff Professional Development
 - a. Motion to change the name of Speaker Series Committee to Staff Development made by Jan, Sarah seconded. Motion passes
- Staff Pay Equity Committee
 - a. Working on mission statement for committee
 - b. Secretary title plan
 - c. Pay Range, Pay Plan

VII. Old business

Telecommute Committee has been removed

VIII. Public Comments/Concerns

IX. New Business

- Campaign for Kindness
Purpose of the campaign is to collaborate with staff members and promote morale unity across campus.
- Staff Strategic Planning Committee- Ana, Sarah, Kayla (New committee)
- Staff highlights
- Ticket system

Adjournment 11:49am