

**ALPINE STAFF COUNCIL MEETING MINUTES**  
**MAY 8, 2018**  
**10:00AM UC ROOM 202**

In attendance: Blanca Padilla, Courtney Lynn, Kayla Waggoner, Sarah Casrsud, Manny Valles, Becky Valenzuela, Lupita Iniguez, Scott Grubitz, Kara O'Shaughnessy, Jan Rueb, Becky Wren, and Ana Luevanos (recording)

- I. Call to order 10:02AM
- II. Spring 2018 Semester Report- Chair presented the semester report to the attendees. Report was distributed via email to campus.
- III. Around the Room –Tell us about you, something you have accomplished this month? This semester?
- IV. Chair Report  
Chair and Vice Chair met with President Kibler to provide updates on work done by Staff Council, and presented the initiative of By-laws updating to better reflect the work of the council.
- V. Committee Reports  
Chair to share reports to the group.  
Staff Pay Equity Committee- Merit Pay  
Jan Rueb made motion to start looking on Merit Pay Value. Sarah seconded. Motion passed.
- VI. Pay it forward- encourage members to go out and ask other staff members about their day
- VII. Initiative Booster- Exercise in partners  
Ideas presented:
  - Maternity/Paternity Leave
  - Banner Leave Time Balance on real time
  - Leave forms Online
  - Communications within Staff members- Having Skype downloaded
  - Service Day on Campus- Faculty, Staff, Students, Locals- Opportunity of having volunteers to provide services like a community service project.
  - Meditation Center
  - Faculty/Staff Teams Fun Day- Field Day Fun Day boost morale
  - Raffle for start of the semester (basket with Office Supplies, Prices)
  - Staff Members to be involved on checking in students, showing them around campus during Lobo Days, Orientation Days
  - Bathrooms available during those registration days for visitors/family members.
  - Sustainability- Card board collecting points on campus
  - Shredding Day
  - Recycling Initiatives
  - Employee of the Month Parking Space
  - Student Worker Sharing

Lighting Quick Planning Questions were distributed to the members to fill out and return them at the next meeting.

Adjournment 12:00pm

Next meeting date: June 12<sup>th</sup> @ 10:00am