

**ALPINE STAFF COUNCIL MEETING MINUTES**  
**JUNE 12, 2018**  
**10:00AM UC ROOM 202**

In attendance: Blanca Padilla, Kayla Waggoner, Courtney Lynn, Ruby Gonzales, Jan Rueb, Becky Wren, and Ana Luevanos (recording)

- I. Call to order: 10:08am
- II. Around the room introductions
- III. Secretary Report
  - Approval of May Meeting Minutes- Minutes are uploaded on SharePoint site.
  - Secretary will now keep track of the official Staff Council membership list, as well as the Council Committees and University Committees. Luevanos will work along with the Faculty Assembly Secretary to align memberships and fill out spots when needed for staff representation. For Staff Council Committees, each committee chair will communicate Luevanos to confirm all members and chair assignments via email.
- IV. Web Administrator's Report-Jan Rueb

No major transitions/changes to the current website.  
Newsletter- Jan and Courtney will begin the work to create the first edition of the publication.  
First edition to be completed by Sept. 1. Members were asked to send content ideas.
- V. Vice Chair Report

Financial Report-Year to Date Activity:

  - \$294 Thanks a Latte
  - \$247.80 Staff Appreciation Secretaries Lunch & Gifts
  - Staff Appreciation Custodian's Event \$457.06
  - Great Job Tickets open PO \$100
- VI. Chair Report
  - Meeting with Dr. Kibler is scheduled for tomorrow to provide updates from council events, by laws changes, and will ask him for summer updates on legacy plan.
  - *Telecommute Agreement- will look for meeting with HR, Finance, Yvonne, Flex time- research needed. Kayla will send info to members*
  - *Secretaries and Clerical Staff Change across campus*
  - *Nominations from VP*
  - *Bylaw Changes*
- VII. Announcements

Galavent with Gulliver  
Bleacher Bums  
Smokeys Joe's Café  
McNair SRI Presentations  
SOAR Days July 13 July 27
- VIII. Committee Reports
  - Staff Appreciation

Kayla Waggoner reported on behalf of the committee about the appreciation event with secretaries and appreciation activity for our custodian staff.

- Welcoming Committee- Courtney Lynn Chair, Jan Member  
Committee has not met yet. Welcome packets will be distributed to new employees
- Wellness Initiative- Tanya- Kim  
No updates/reports at this time
- Staff Professional Development-Tanya Romero  
No updates/reports at this time
- Staff Pay Equity Committee- Jan Rueb  
Jan Rueb reported that the committee will focus now on reviewing the Custodian Pay

IX. Old Business

New initiatives handout

X. Public Comments/Concerns

Pool Hours- members received comments about the limited pool hours. Staff Council Chair and Vice Chair visited with Director of Rec Sports who informed about the current limited availability of certified lifeguards.

XI. New Business

- Back the Pack Initiative  
Template for campaign

XII. Adjournment 11:56am

XIII. Next Meeting date: July 10<sup>th</sup> 2018 @ 10:00am