

Minutes  
Faculty Assembly Meeting  
Tuesday, September 15, 2015  
Espino Conference Center Rooms A & B, 3:30 pm

I. Call to order

*Joseph Velasco called the meeting to order at 3:40 pm.*

*Present: April Aultman Becker, Angela Brown, Avram Dumitrescu, Christopher Estep, Eric Funasaki, Amanda Gomez, Louis Harveson, Sharon Hileman, David Howard, Valarie Howard, Kristofer Jorgenson, Rob Kinucan, David Leaver, Linda McAnally, Nora Ohnishi, April Poissant, Jeanne Qvarnstrom, Francine Richter, Chris Ritzi, Lorie Rubenser, Mark Rubin, Kathy Stein, Martin Terry, Mary-Elizabeth Thompson, Joseph Velasco, Bonnie Warnock, John Wassermann, Mazie Will, Paul Will, Paul Wright, and Filemon Zamora.*

*Absent, but counted in the quorum: Steve Bennack, Carol Fairlie, Karrin Ford, Donald Freed, Robert Hunter, Jeffery Meyer, Arleene Pearson, Ester Rumsey, Mark Saka, Gregory Schwab, Bret Scott, Marjorie Scott, Russell Scown, and Liza Ware.*

II. SGA report

*Report was given by SGA President Derek Stratton. SGA Congress currently has about 30 members, but they would like more. In October SGA wants to host an open forum on the campus carry law that begins next August. SGA is looking to propose bills on dining services, tobacco, and parking services. SGA would like to hold Red Out sooner this year, get designs from students and faculty, and donations from local businesses.*

III. Guest Speakers

A. Jeanne Qvarnstrom

*Dr. Qvarnstrom is the new university liaison to SACS and will give updates at every meeting. A new committee is being formed to work on the QEP. Interested faculty can still join the committee. The QEP will be e-mailed to the faculty for review. All academic programs will need a 5 year review and monitoring report. Neither has been approved by SACS twice, so a third try will be done this academic year. Non-academic reports are due on October 1. A faculty roster is being created to verify to SACS the credentials of the faculty. Work is being done on the CORE curriculum assessments.*

B. Leslie Hopper

*Ms. Hopper gave an overview of the Adelante Tejas grant project. The project has provided students and faculty opportunities in the field and classroom, purchased laboratory equipment, hosted a STEM institute this past summer, and piloted an undergraduate research project in 2015. The program is in its fifth and final year and would like faculty*

*ideas on things to pursue during this final year of the grant. For example, topics for a lunch and learn series. Joseph Velasco mentioned that there are funds available for faculty development and collaboration. Please give any ideas to either Leslie Hopper or Joseph Velasco.*

C. Helen Crane and Jenny Penland

*Dr. Penland asked for volunteers to serve on a special committee for the Title V grant (experiential learning and the Lobo Road to Success). A sign-up sheet was passed around. The grant team has been working on creating internships for undergraduate students. Currently there are 20 internships (a third of which are paid) which should start in January. The grant team is also working on peer mentoring and tutoring. A peer mentoring program is scheduled to start in October and they are looking for more student mentors. April Poissant, the ESL coordinator, announced that an ESL program has started this fall with 5 students. The program is focused on in-class academic success and wants to work with faculty on identifying students for the program.*

IV. Approval of Minutes (4/20/15)

*Will be discussed and voted on at next meeting.*

V. President's report – summer meetings with Dr. Kibler

A. Student Honor Code

*Dr. Kibler wants a student honor code. It should be student lead with SGA in charge and a gesture by the students towards academic honesty.*

B. Strategic Plan

*The current 2013-18 strategic plan needs to be revisited, in particular, to develop goals for assessments which are not currently included. Expect e-mail asking for volunteers for a strategic plan committee.*

C. Centennial Publication

*Dr. Kibler wants to have a publication for the centennial celebration. He is not exactly sure what it should include. For example, it could include things like artwork, histories, and narratives.*

D. Teacher Evaluation Accessibility

*The TSUS student advisory board requested that teacher evaluations for the entire system be available to students. Dr. Kibler wants to engage the campus in discussions dealing with what parts of teacher evaluations should be available. For instance, just the multiple choice question data and not the written comments.*

E. RGC Dean Search

*The search during the past academic year was unsuccessful. A new search will be conducted this academic year and will be led by Dr. Case.*

F. Dual-Credit Committee

*There are donors who are interested in funding the creation of dual-credit courses that make connections between the university and the community.*

G. Orlando SACS Meeting

*Something that came out of this meeting was the need for a test audit for SACS evaluation. Dr. Kibler wants to hire someone to run this audit. Jeanne Qvarnstrom also mentioned that the university needs to be audited financially as the TSUS doesn't do it often enough for SACS.*

H. Advancement Advisory Committee

*The university needs to keep better track of relationships/partnerships and better manage donations. Any ideas in this regard should be forwarded to the committee.*

I. Data on Administrative Salaries

*This past summer, Joseph Velasco with the help of Human Resources gathered the data on executive level administrative salaries for the last 20 years. This data had not been tracked. A spreadsheet showing this data will be posted on the Faculty Assembly website.*

J. Coaching Award Perpetual Plaque

*The plaque will be put up on a wall outside of the Espino Conference Center soon.*

VI. Vice-President's report

A. Committee and Council election

*The membership of all Committees and Councils will be updated on the Faculty Assembly website. The slate presented was the one from last April with changes due to faculty that left the university. The current slate was passed out for review and vote. Joseph Velasco suggested that all Committees and Councils should meet as soon as possible and select a chair. The name of the chair as well as meeting minutes should be sent to the Faculty Assembly Secretary/Treasurer.*

VII. Secretary/Treasurer's report

*The budget is \$3740, the same as last year.*

VIII. Parliamentarian's report

IX. Old Business

X. New Business

XI. Committee reports

XII. Council reports

A. Curriculum Council

*Kris Jorgenson reminded everyone that curriculum changes are due by early October, so start thinking about changes now. Also, the Curriculum Council website has on-line forms with links that should be used. Mark Rubin mentioned that SACS wants to see that courses expect at least 6 hours of work outside of class for their students.*

B. *Research Council*

*Bonnie Warnock presented a change that the Research Council wanted to make to the Faculty Handbook. Currently, 7 paper copies of each proposal must be submitted to the Research Council chair. Instead the Research Council would like only one paper copy and one digital copy be submitted to its chair. Since this change required Faculty Assembly approval, Bonnie Warnock moved that this change be made. Martin Terry seconded the motion and the motion was approved unanimously.*

XIII. *Announcements*

A. *Mexican Independence celebration*

*Filemon Zamora announced that tomorrow the Spanish Club would be hosting a celebration of Mexican Independence.*

B. *Election Results*

*Kathy Stein announced that the Committee and Council slate had passed.*

C. *New Librarians*

*April Aultman Becker, the new Dean of the Library, introduced all of the new librarians.*

XIV. *Adjourn*

*Kris Jorgenson moved to adjourn and Mark Rubin seconded the motion. The meeting was adjourned at 4:53 pm.*