

SUL ROSS STATE UNIVERSITY

A Member of the Texas State University System

Student Name Change

APM 4.02 (Reviewed 5/2012)

A student may change the full legal name on his/her permanent academic record by presenting the Dean of Admissions and Records with a copy of the birth certificate (to correct a spelling or proper sequence of the name which had been used by the student on admission papers), a copy of the marriage license, a copy of the divorce decree (when a female student desires to discontinue the use of her married name and resumes the use of her former maiden name), or a signed court order showing the authorized name change.