

Articulation Agreement between The Alamo Colleges and Sul Ross State University

Introduction

This Agreement formally recognizes that Sul Ross State University (SRSU) located in Alpine, TX is accredited by the Southern Association of Colleges and Schools and the Alamo Colleges (AC) - San Antonio College, St. Philip's College, Palo Alto College, Northwest Vista College and Northeast Lakeview College located in San Antonio, TX are also accredited by the Southern Association of Colleges and Schools and are active educational partners committed to facilitating the seamless transfer of students from AC to SRSU. This agreement provides for joint services and activities to benefit both institutions and the students who transfer between them. It is designed to promote an understanding of the importance of a four-year degree; develop departmental and institutional support for transfer student success; encourage and monitor the progression of students transferring from AC to SRSU; and foster the best possible scenario for degree attainment for students at AC and SRSU.

Provisions

A. Program Maps and Institutional Collaboration:

- 1) AC and SRSU will provide Program Maps for Math, Biology and Geology (see attachment A).
- 2) AC and SRSU will develop Program Maps in additional disciplines. Toward fulfillment of this objective, AC and SRSU department chairs and appropriate faculty will evaluate and affirm corresponding courses for equivalent course content.
- 3). By the completion of 30 college-level hours, Alamo Colleges' students will declare the college/university to which they intend to transfer. Upon receiving notice of intent to transfer, SRSU and the Alamo Colleges' advising/mentoring teams will work together to actively engage the student to support successful completion of the Program Map courses and prepare for transfer.
- 4) Under this agreement, AC students may complete up to 66 transferrable credit hours at AC (additional hours may be added with dean approval). SRSU will encourage students to complete the Associates degree at AC
- 5) The offices of Admissions and Enrollment Management at SRSU, the Transfer Articulation Council at AC, appropriate faculty and support staff at SRSU and AC will independently and jointly provide information and academic advisement to facilitate successful and seamless transfer for students interested in pursuing a baccalaureate degree at SRSU.
- 6) AC and SRSU will exchange academic and enrollment reports from their respective campuses and in compliance with FERPA. Census date enrollment and enrollment reports will be exchanged each semester. End of semester grades will be furnished within four weeks of semester end.

Any exchange by the parties of student record information protected by the Family Education Rights and Privacy Act (20 USC § 1232g) and implementing regulations (34 CFR Part 99) shall commit the receiving party to limit the use of such information to the purposes for which the disclosure was made, and to impose such limits on any re-disclosure, and the parties agree to comply with all applicable statutory and regulatory provisions, including, without limitation 34 CFR 99.31, 99.32, 99.33, 99.34 and 99.35.

- 7) AC and SRSU will make the developed Program Maps available on their websites.

B. Limited Trademark License

The undersigned copyright owners Alamo Community College District, a political subdivision of the State of Texas ("Alamo Colleges") and its articulation agreement ("Agreement") counterparty signatory below (collectively, "Parties"), do hereby enter into this Limited Trademark Cross-License ("License") to one another under the following terms and conditions, effective the ___ day of _____, 201_.

1. **Mark Ownership.** Each Party represents and warrants to the other Party that it has ownership rights in the trade and service marks represented by its logos set forth at its website ("Marks").
2. **Consideration.** This Cross-License is made in consideration of the mutual promises herein, the mutual benefit of the authorized use herein licensed, and for other good and valuable consideration, the receipt of which is hereby acknowledged.
3. **Grant of Cross-License.** The undersigned Parties hereby grant to one another a non-exclusive, fully paid, revocable license to use its Marks for the limited purpose publicizing the existence of the Agreement for so long as the Agreement remains in effect.
4. **No Additional Rights.** The Parties acknowledge that each Party shall have no further interest or rights in the intellectual property of the other Party other than the limited, revocable rights herein granted.
5. **Choice of Law, Jurisdiction & Venue.** This Agreement is made and is to be performed in Bexar County, Texas, and will be interpreted and governed by the Constitution and the internal laws of the State of Texas. Non-exclusive jurisdiction and venue of any court action brought directly or indirectly by reason of this agreement shall be in the state and federal courts of competent jurisdiction of Bexar County, Texas.

C. Duration of Program Maps

- 1) AC-SRSU Program Maps will correspond to the SRSU Undergraduate catalog. Students have six years from the first semester of enrollment under a specific undergraduate catalog to complete their catalog's degree plan.
- 2) Each time a new academic catalogue is published; transfer guides for the disciplines for which program maps have been developed under this agreement will be updated and published. The Sul Ross point of contact (POC) will be Rachel Carvajal, Articulation Pipeline Coordinator, rcarvajal@sulross.edu; 432-837-8508 and the POC at AC will be the Director of Curriculum Coordination and Transfer Articulation, Dr. Christa Emig, cemig@alamo.edu, (210) 485-0160.

D. Recruiting and Admissions

- 1) SRSU will participate in prospective student transfer events. Events will be coordinated through AC's Transfer Articulation Council and SRSU's offices of Enrollment Services and/or Admissions.
- 2) Joint Admissions Agreement: Under this agreement, students who have been accepted to AC and are in good academic standing (GPA 2.0 or better) are eligible for automatic acceptance to SRSU upon completion of 12 SCH at AC, TSIA completion or reached college readiness levels in reading, writing, and math, and to receive academic advising, financial aid counseling and transfer scholarships from Sul Ross State University.
- 3) Students must complete the Apply Texas application (www.applytexas.org) to Sul Ross with sufficient processing time prior to the first semester in which they intend to enroll in SRSU courses.

- 4) Students are not eligible to receive financial aid through Sul Ross State University until a minimum of 30 SCH have been completed at AC.
- 5) SRSU will advertise transfer and other scholarships available to AC students.

E. Financial Aid Consortium Agreement.

- 1) SRSU will permit degree-seeking AC transfer students who have completed 30 AC SCH and have a signed degree plan on file with SRSU to participate in the Student Financial Aid Consortium Participation Agreement for a maximum of 48 consecutive months.
- 2) Students participating in the Student Financial Aid Consortium Participation Agreement must be enrolled in a minimum of 6 hours at SRSU each semester and may complete up to 36 SCHs at AC after initial participation in Consortium Agreement.
- 3) SRSU Financial Aid will disburse funds according to its standard schedule.
- 4) Fiscal responsibility: Students participating in the Financial Aid Consortium Agreement will be responsible for paying tuition and fees to AC and to Sul Ross for courses in which they are enrolled.

F. Duration, Modification and Termination of Agreement.

- 1) This agreement shall become effective upon the approval by and the signatures of each institution's President or their designee and continue for an indefinite period.
- 2) Every two years, representatives of AC and SRSU will review and, where appropriate, modify this agreement. Addenda signed by the authorized representatives or their designees at each institution constitute mutual acceptance.
- 3) Termination can be initiated by either SRSU or AC with written notice to the other 120 days prior to requested termination date, if termination date is dated past September 30, 2016.
- 4) Termination of the agreement will be communicated to students participating in a Financial Aid Consortium Agreement in effect at the time of termination.
- 5) Termination of the agreement will be communicated to the Secretary of the United States Department of Education.

G. Institutional Contacts

Sul Ross State University	Alamo Colleges
<p>Office of Admissions MaryBeth Ann Marks C-2 LH 100 Alpine, TX 79832 432-837-8343 Fax: 432-837.8186 E-mail: mmarks2@sulross.edu</p>	<p>Office of the Vice Chancellor for Academic Success Alamo Colleges Dr. Jo-Carol Fabianke 201 W. Sheridan, San Antonio, TX 78204 Phone: (210) 485-0160 Email: jfabianke@alamo.edu</p>
<p>Office of Financial Aid Mickey Corbett Box C-2 Alpine, TX 79832 Phone: (432) 837-8056 Fax: (432) 837-8411 Email: Mcorbett@sulross.edu</p>	<p>Office of the Vice Chancellor for Academic Success Alamo Colleges Dr. Christa Emig 201 W. Sheridan San Antonio, TX 78204 Phone (210) 485-0160 Email: cemig@alamo.edu</p>
<p>Office of the Provost Dr. Jimmy D. Case C106 BAB203 Alpine, TX 79832 Phone: 432-837-8036 Fax:432-837-8028 Email:jcase@sulross.edu</p>	<p>Office of Student Financial Aid Alamo Colleges Alice A. Price 7990 Pat Booker Road, Rm 115 Live Oak, TX 78212 Phone (210) 485-0603 aprice@alamo.edu</p>
<p>Office of the Registrar Pam Pipes C2 LH213 Alpine, TX 79832 Phone: 432 837-8049 Fax: 432:837-8411 Email: ppipes@sulross.edu</p>	<p>Center for Student Information Alamo Colleges Myrella Gonzalez mgonzales1@alamo.edu (210) 486-5041</p>
<p>Articulation Pipeline Coordinator Rachel Carvajal Box C-45 BAB 310 Alpine, TX 79832 Phone: 432-837-8508 Fax: 432-837-8077 Email: rcarvajal@sulross.edu</p>	<p>Adelante Tejas Project (to 9/30/2016) Frank Perez MLC 632 1300 San Pedro, San Antonio, TX 78212 Phone: (210) 486-0601 Email: fperez@alamo.edu</p>

AC and SRSU agree to collaborate in providing the services listed above and agree to jointly resolve obstacles and challenges faced by transfer students using the appropriate resources including but not limited to: the Adelante Tejas project, offices of Admissions, Financial Aid, Enrollment Services and AC's Transfer Articulation Council.

Signed:

For Sul Ross State University

William Kibbler 10/4/15
Dr. William Kibbler Date
President

For Alamo Colleges

Bruce Leslie 10/2/15
Bruce Leslie, Ph.D. Date
Chancellor, Alamo Colleges

Robert Vela 10/4/15
Robert Vela, Ed.D. Date
President, San Antonio College
1819 N. Main Ave, SA, TX 78212

Adena Loston 10/4/15
Adena Loston, Ph.D. Date
President, St. Philip's College
1801 Martin Luther King Dr. SA, TX 78203

Mike Flores 10/4/15
Mike Flores, Ph.D. Date
President, Palo Alto College
1400 W. Villaret, SA, TX 78224

Ric Baser 10/4/15
Ric Baser, Ed.D. Date
President, Northwest Vista College
3535 N. Ellison Dr. SA, TX 78251

Craig Follins 10/4/2015
Craig Follins, Ph.D. Date
President, Northeast Lakeview College
1201 Kitty Hawk Rd. Universal City, TX 78148

CONTRACT APPROVED

AS TO FORM ONLY

D. Men of Ross Laushead
Office of Legal Services w/

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Permission
AUGUST 25, 2015

Terminology:

Articulation Agreement: Inter-agency agreement executed between Institutions of Higher Education, in this case a two-year and a four-year institution, which provides a framework to support students transferring from the two-year institution to the four-year institution. Articulation agreements include program maps illustrating the progression of transferrable coursework taken at the two-year institution which will be accepted by the four-year institution toward the student's achievement of a baccalaureate degree.

Financial Aid Consortium Agreement: Documents which institution is the financial aid provider for students concurrently enrolled at two institutions of higher education, a Host Institution and a Home Institution. Participating students are allowed to include hours taken at the Host Institution to be considered in the Financial Aid award at the Home Institution. Students must be taking semester credit hours at the two-year (Host) Institution which apply to a 4-year degree at the degree awarding (Home) Institution.

Program Map: Program maps are documents that outline college credit coursework that will enable a student to transfer from the 2-year degree awarding institution to the four year degree awarding institution.

Home institution: The Home Institution is the degree-awarding institution where the student is enrolled in a minimum number of semester credit (six) hours toward a four year degree, thus the Home Institution is Sul Ross State University. If the student receives financial aid, the Home Institution is the financial aid provider. The instrument which allows the student to receive financial aid from the Home Institution while enrolling in courses for transferrable credit to the Host Institution is the Financial Aid Consortium Agreement.

Host institution: The Host Institution is a two-year institution where a student may take transferrable course credit toward a degree at the Home Institution, thus the Host Institution is San Antonio College. The instrument which allows the student to receive financial aid and a degree from the Home institution is the Financial Aid Consortium Agreement.

Reverse Transfer: Allows students to transfer course work from SRSU back to AC to complete requirements for the associate degree. This program is specifically designed to allow students to receive the advantages pursuant to completion of the associate degree when they leave AC prior to degree completion. SRSU and AC will develop a reverse transfer process to provide students with the opportunity to complete the associate's degree while working on their SRSU bachelor's degree. Student records will be exchanged between SRSU and AC for this purpose, strictly adhering to all privacy regulations and ensuring compliance with House Bill 3025.

Any student who transfers from a two year degree awarding institution to another Texas public college or university, has completed 25% of the Associate degree (usually 15 college-level credit hours) and has subsequently completed degree requirements at the transfer institution may qualify for an Associate's Degree at the two year institution.

Earned hours must include the courses required by the Texas Higher Education Act as set forth in Subchapter F, sections 51.301 and 51.302 (six [6] semester hours in U.S./Texas government and six [6] hours in U.S./Texas history).

Reverse Transfer Guidelines: SRSU understands AC's mission to award associate degrees. Therefore, SRSU will assist AC in its mission by providing the following services:

- 1) Transcripts must be identified as a Reverse Transfer. "Reverse Transfer" can be indicated in the address line of the receiving institution (ATTN: Reverse Transcript Office)

Student Information

- a. Student's name
- b. Student's current address
- c. Student's e-mail address, if present on student's transcript.

- d. Student's date of birth (DOB)
 - e. Student's last four digits of Social Security Number
- 2) Sending Institution Contact Information
- a. Name (Point of Contact)
 - b. Title
 - c. Telephone number
 - d. Email address
- 3) Send student information and point of contact information to: dst-reversetransfer@alamo.edu

Alamo Colleges Point of Contact

Myrella Gonzalez

Associate Director

Center of Student Information

Alamo Colleges

mgonzales1@alamo.edu

(210) 486-5041

Transfer Student (Per THECB): A student entering the reporting institution for the first time and who is known to have previously attended another institution at the same level (e.g., undergraduate to undergraduate, graduate to graduate; not undergraduate to graduate). This does not include an institution's own graduates who enter for further education. (Univ, HRI, CTC CBM001)