All Blackboard users can personalize which courses appear on their course list.

From the Blackboard landing page, rollover the column heading "My Courses" and click on the "gear" icon on the right.

My Courses	
2018SPRG	
▶ 2018SUM2	
▶ 2017FALL	
▶ 2017SPRG	
▶ 2017SUM2	

On the Personalize: My Courses page you can check the box to group your courses by term.

Ferso	nalize: My Course	s		
TERMS				
You ma	y optionally roup your courses	within their respective	terms. Once this aroun	ina is select.
terms e	ng term by default. A hidden ter the from this page or from with	rm will not show up in hin the module page its	the module page. A colle elf.	apsed term
terms e	ng term by default. A hidden te the from this page or from with up by Term	rm will not show up in hin the module page its	the module page. A colle elf.	apsed term
terms e	ng terner by default. A hidden ter the from this page or from with up by Term Select All/Unselect All	rm will not show up in hin the module page its Term Name	the module page. A colle elf. Term Duration	apsed term Show
terms e	ng terner by default. A hidden ter the from this page or from with up by Term Select All/Unselect All	rm will not show up in hin the module page its Term Name 2018SPRG	the module page. A colle relf. Term Duration Continuous	Show

You can turn individual terms off by clearing all the checkboxes for that term. (Click once in the box to clear the check mark.) You can always come back later and turn a term back on if you need to find an old course.

14	Select All/Unselect All	Torm Name	Term Duration	Show Term	Expand Term
	B	2018SPRG	Continuous	193	
	8	2018SUM2	Continuous	82	8
	8	2017FALL	Continuous	192	8
	15	2017SPRG	Continuous	(92)	10
		2017SUM2	Continuous	11	0.
		2016WINT	Continuous	10	8
	8	2016FALL	Continuous	15	8
		2016SUM1	Continuous	83	0
	8	2016SUM2	Continuous	12	
		1000000000000	1723.02	11.11	

You can also scroll down and turn off individual courses within a term by clearing the checkboxes. For example if you have combined some sections of a course, you can turn off the individual "Child" courses.

Courses you	are teaching:

τĻ	Select All/Unselect All	Course	Course Name	Course ID	Instructors
	23	2016_SPRG_25959_CSST_2372: 001_Assurance & Guidelines	V	121	83
	<b>E</b>	2015_FALL_18326_FIN_3340: 001_Corporation Finance		1	10
	13	2015_FALL_18360_ED_3312: 001_Fine Arts in the Clsrm	V	V	10
	23	2016_SUM1_30701_ENG_2341: 001_Forms of Literature		<b>V</b>	8
	23	2017_FALL_11317_CSAT_3320: 004_Gaming & Screenwriting	N.	N.	8
	10	2017_FALL_11085_ANTH_4311: 001_Human Evolution		13	10
	8	2015 FALL_18680_GEOL_5402: 001_Interdisciplinary GIS	121 121	1	10
	12	2017_FALL_11765_WS_2301: 001_Intro to Women's Studies	12	N.	8
	12	2016_SUM1_30738_PSY_1302: 001_Introduction_To_Psychology	[V]	V	8

You can also reorder how the terms are listed by using the double arrow icon under the "Group by Term" option.



Select the term from the drop down menu and use the little arrows to reposition the terms on the list. Click "Submit" to save your changes.

