

Sul Ross State University
Position Description

Official Title: Electrical Worker

Salary Group: 8

Job Code: 6514

Summary

Function: Perform skilled electrical work at or above the journeyman level. Required to safely perform all tasks in strict accordance with the NEC.

Scope: In strict accordance with University and Department standards perform all assignments as directed University wide.

Duties

Essential: To perform the installation modification, repair, and maintenance of University electrical, cable TV, and telephone systems and equipment. Must be able to correspond in written (work orders, manuals, instructions, etc.) and verbal (telephone, two-way radio, conversation with co-workers, etc.) form. Must be capable of safely operating university equipment, i.e. university service vehicle, and various lift equipment devices. Must safely work on ladders, in confined spaces, on roof tops and on free standing poles. Must actively participate in all safety training and the "Safety First" program. Other duties as assigned. Responsible for personal safety and the safety of others; must exercise due caution and practice safe work habits at all times.

Non-Essential:

Supervision

Received: From Electrician Foreman.

Given: Supervision of other employees as assigned.

Education

Required: High school or Vocational school graduate and the successful completion of a formal training program and/or an apprenticeship in the Electrical trade.

Preferred: Must have passed the NATIONAL ELECTRICAL CODE exam and maintain a licensed journeyman electrician certification.

Experience

Required: Minimum one year experience in the electrical field.

Preferred: Minimum one year experience as a Licensed Journeyman electrician; experience in a University setting; minimum of two years experience working with cable TV, telephone systems and computer hardware.

Equipment/Skills

Required:

Preferred:

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Working Conditions

Usual: University wide; position is Security Sensitive. After hours on-call availability required.

Other

Current driver's license and driving record acceptable to the University must be maintained as a condition of employment.

Any qualifications to be considered in lieu of stated minimums, require the prior approval of the Human Resources Director.

Date revised: June, 1998