

Sul Ross State University
Position Description

Official Title: Heating/Refrigeration Mechanic

Salary Group: 11

Job Code: 6537

Summary

Function: Perform skilled heating and refrigeration work at or above the journeyman level. Required to safely perform all tasks in strict accordance with the industry standards and the National Electrical Code.

Scope: In strict accordance with University and department standards, perform all assignments as directed University wide.

Duties

Essential: Perform the installation, modification, repair, and maintenance of University heating and cooling systems and equipment. Must be able to correspond in written (work order, manuals, instructions, etc.), and verbal (telephone, two-way radio, conversation with co-workers, etc.) form. Must be capable of safely operating university equipment, i.e. university service vehicle, and various lift equipment devices. Must work safely on ladders, in confined spaces, on roof tops and other areas. Must actively participate in all safety training and the "safety First" program. Other duties as assigned. Responsible for personal safety and the safety of others; must exercise due caution and practice safe work habits at all times.

Non-Essential:

Supervision

Received: From the Utilities Plant Foreman.

Given: Supervision of other employees as assigned.

Education

Required: High school or Vocational school graduate and the successful completion of a formal training program and/or an apprenticeship in the Heating and Refrigeration trade.

Experience

Required: Minimum two years experience at the journeyman level as a heating and refrigeration mechanic.

Preferred: Masters level skills with a minimum of five years experience in a university setting. Minimum of five years experience working with large centrifugal chiller units, fire tube boilers and the operating successful energy conservation measures.

Equipment/Skills

Required:

Preferred:

Working Conditions

Usual: University wide. After hours "on-call" availability required; position is Security Sensitive.

Other

Current driver's license and driving record acceptable to the University must be maintained as a condition of employment.

Any qualifications to be considered in lieu of stated minimums, require the prior approval of the Human Resources Director.

Date revised: June, 1998