

**Sul Ross State University**  
**Position Description**

**Official Title:** Maintenance Worker

**Salary Group:** 6

**Job Code:** 7532

**Summary**

Function: Semi-skilled work in maintenance.

Scope: Maintenance on all areas from carpentry, painting, electrical, plumbing, mechanical, grounds keeping, and custodial.

**Duties**

Essential: Assist and perform as directed various maintenance duties. Work shall meet or exceed the standards of the Maintenance Department. Employee shall practice safe work habits, proper safety procedures, and use personal protective devices; must also actively participate in safety training programs.

**Supervision**

Received: Departmental Supervisors

**Education**

Required: High school graduate or equivalent.

Preferred: Journeyman level training or graduate from vocational school.

**Experience**

Required: Knowledge of materials, tools, and methods used in the construction and maintenance fields; knowledge of carpentry, painting, minor electrical, minor plumbing, minor mechanical, grounds keeping and custodial.

**Equipment/Skills**

Required: Knowledge of the use of mowing equipment, power tools, painting skills, minor utility and electrical work skills, use of high lift equipment, ladders, scaffolds, use of wet/dry vacs, sweepers/mops, shampooers.

Preferred: Ability to assist experience skilled tradesman.

**Working Conditions**

Usual: University wide maintenance; Manual labor and lifting of heavy objects, outdoors during weather conditions; Position is Security Sensitive.

Special: After hours "on call" availability required.

**Other**

Current driver's license and driving record acceptable to the University must be maintained as a condition of employment.

Any qualifications to be considered in lieu of stated minimums, require the prior approval of the Human Resources Director.

Date revised: August, 2011