

# **Sul Ross State University**

## **Position Description**

**Official Title:** Assistant Ranch Manager

**Salary Group:** Classified (12) \$30,045-\$42,962 with on-site housing provided at RAS feedlot

**Job Code:** 7213

### **Summary**

Function: Maintain RAS equipment and facilities, including the RAS facilities and ranch in Alpine and the ranch in Sierra Blanca.

Scope: All RAS equipment and facilities at Alpine and Sierra Blanca and any lands leased for grazing.

### **Duties**

Essential: Maintain ranch facilities including fence and water at the Sierra Blanca Ranch; care and feeding of livestock, hauling manure from designated locations, includes weed eating, mowing and operation of tractor, skid steer, farm trucks and pulling trailers; vehicle and equipment maintenance, hauling feed and livestock. Position will work with student workers and coordinate with Physical Plant staff on repairs outside of the scope of this position.

Responsible for personal safety and the safety of others; must exercise due caution and practice safe work habits at all times.

### **Supervision**

Received: General instructions and work periodically reviewed by supervisor, Ranch Manager

Given: Supervise student employees

### **Education**

Required: High School graduate or equivalent

### **Experience**

Required: Practical experience with equipment, construction, and farm/ranch operation

### **Equipment/Skills**

Required: Machinery (tractor, skid steer, etc.) and vehicle operation, machinery and vehicle repair and maintenance, welding, basic animal husbandry, ranch water and fence repair

Preferred: General construction and fence construction

### **Working Conditions**

Usual: Livestock to be cared for on a 7-day a week basis, which requires flexible work hours. Arrange schedule to meet needs for weekend events requiring facilities at the Turner Range Animal Science Center. Must be able to work outdoors and be active in running equipment and improving rangelands and facilities. On call for emergencies that require animal care and facility maintenance and must have a mobile phone. Housing provided on site for the convenience of the employer. Vacation days will be coordinated with other staff and supervisor 2 weeks in advance. On-call nights and weekends will be rotated with Ranch Manager.

Position is Security Sensitive.

Any qualifications to be considered in lieu of stated minimums require the prior approval of the Human Resources Director.

Date revised February 2022