How to Copy a Course in Blackboard Ultra

1. Go to the course that you want to copy to and click on the More Options (...) button

AGATESUltraSandbox						
Content Calendar Discussions Gradebook	Messages Analytics	Student Preview				
Course Faculty	Course Content					
Amber Gates	New Document 5/26/22	***				
Details & Actions	Respondus Settings Due date: 7/14/22, 12:00 AM ℃ Proctored Image: Setting Settin					
Course Groups <u>Create and manage groups</u> Progress Tracking <u>Turn on</u> Course Image <u>Edit display settings</u>	Course How-Toolkit G Hilden from students This module contains multiple units that will help you build out your materials and activities in Ultra Course View (UCV). Communication grading in the UCV are also covered.	•••• 🗸				

2. Select Copy Content

AGATESUltraSandbox Amber's Ultra Sandbox

Content Calendar Discussions Grade	ebook Messages Analytics	C Student Preview
Course Faculty	Course Content	
Amber Gates	New Document 5/26/22 Visible to students	 □ Batch Edit □ Import Content □ a content
Details & Actions	Respondus Settings Due date: 7/14/22, 12:00 AM ♡ Proctored Visible to students	Copy Content
Response Course Groups Create and manage groups Progress Tracking Turn on Course Image Edit display settings	Course How-Toolkit 𝗭 Hidden from students This module contains multiple units that will help you build out your materials and activiti grading in the UCV are also covered.	•••• 🗸

3. If you would like to copy an entire course over, then select the check box next to the appropriate course and click Copy Selected Content



4. If you would like to copy specific content over from a course (or multiple courses), then click on the arrow next to the course(s) to select certain course material and click Copy Selected Content

×	Amber's Ultra Sandbox Copy Content	Amber's Ultra Sandbox Copy Content	Course or Organization Name or ID	
•	Q Course or Organization Name or ID	Q Course or Organization Name or ID	→	
	Your Courses and Organizations	Summer II 2022 PHYS 1305 04 Cl		
	GEOG235502822 ☐ Fall 2022 GEOG 2355 02 World Reg Geo- → Eur Asia Aust	✓ Start Here →	ok →	
	GEOG235501822 ☐ Fall 2022 GEOG 2355 01 World Reg Geo- → Eur Asia Aust	✓ Introduction →	\rightarrow	
	GEOG435101822 ☐ Fall 2022 GEOG 4351 01 Economic → Geography	□ □ Syllabus →	\rightarrow	
	MATH337909821		\rightarrow	
ltra	□ Fall 2021 MATH 3379 09 Statistical Mthods → in Practice	Jitra 🖳 Selected Items View All Jitra 🖳 Selected Items	<u>View All</u>	
ma	Copie ditems appear in the same locations as the source items, such as the Course Content page, the Discussions page, or both	Copied items appear in the same locations as the source items, such as the Course Content page, the Discussions page, or both Copy selected content	e locations as the c Content page, the content	