

SUL ROSS STATE UNIVERSITY

A Member of the Texas State University System

SRSU Policy: Scholarship Award Guidelines and Scholarship Committee Responsibilities

SRSU Policy ID: APM 2.22

Policy Reviewed by: Enrollment Management

Approval Authority: Executive Cabinet

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- A. General guidelines and procedures for awarding scholarships at Sul Ross State University are as follows:
 1. All scholarships awarded by Sul Ross State University must be awarded on a competitive basis, with appropriate records being maintained by the departments and the Office of Financial Aid.
 2. General criteria for awarding scholarships may include the following:
 - a. Fulfill all requirements for unconditional admission to Sul Ross State University.
 - b. Meet the particular qualifications for the scholarship being considered.
 - c. Recommendations of high school and/or college officials.
 - d. Scholastic records in high school and colleges or universities attended.
 3. Students will be considered for scholarships without reference to sex, religion, race, national origin, age, disability, or other criteria prohibited by law.
 4. Scholarships awarded will not preclude a student from receiving assistance from any other federal or state program for which a student may be eligible. However, the amount of the scholarship and other financial aid funds cannot exceed that provided for in state and federal regulations, or in any case, exceed the estimated cost per year of student expenses as determined by the University through the Office of Financial Aid.
 5. Recipients of scholarships must be enrolled as full-time students (12 semester hours for an undergraduate, or nine semester hours for a graduate student) unless otherwise specified by the scholarship criteria.
 6. An out-of-state student who is the recipient of a Sul Ross State University competitive scholarship in the amount of \$1,000 or more will have his/her out-of-state tuition waived during the semester or semesters the scholarship is in effect. Further, out-of-state tuition waivers are limited to no more than 5% of the institution's prior year enrollment.
 7. All scholarships are for one semester or one academic year except those that have

been designated as a four-year scholarship. These awards are made each semester during progress toward the completion of a four-year baccalaureate degree program at Sul Ross State University. Awards made for the spring semester will be contingent upon the maintenance of a good academic and disciplinary record.

8. A scholarship may be terminated if a student fails to enroll as a full-time student during any semester in which the scholarship was to be in effect. If a student withdraws from school while the scholarship is in effect, entitlement to subsequent scholarships is terminated, but if there were circumstances beyond the student's control, consideration will be given to subsequent awards upon recommendation of the University Scholarship Committee.
 9. Scholarship checks will be made available by the Cashier's Office with authorization by the Office of Financial Aid for scholarship awards from all University accounts.
 10. Departmental scholarship recipients will be notified by the department in charge of the scholarship. The department will also provide names and pertinent information to the recipients by completing the Nomination for University Scholarship form and returning it to the Office of Financial Aid.
 11. It is the responsibility of the department chair, faculty member, or administrator who makes the nomination to ensure that the general guidelines for the award of scholarships are met and that the appropriate records are kept to show that the awards were the result of a competitive process.
 12. A list of students who were nominated and/or awarded scholarships will be kept by the Office of Financial Aid to submit as directed to the President of the University.
- B. The University Scholarship Committee serves in an advisory role as it assists with the responsibilities described below. The Director of Financial Aid serves as an ex officio member and chair of the committee.
- C. The responsibilities of the University Scholarship Committee include the following:
1. Assist University officials in planning and assessing the effectiveness of scholarships in the student recruitment effort and in maximizing the utilization of scholarships to recruit new students.
 2. Review all applications and supporting materials for scholarships as may be assigned to the committee for consideration.
 3. Develop recommendations as required regarding guidelines and policy considerations relating to scholarship awards.
 4. Review the progress of scholarship recipients prior to the beginning of each long semester and develop recommendations accordingly.
- D. The Office of Financial Aid will serve as a clearing house for all scholarships awarded by Sul Ross State University. Prior to each long semester, the Director will prepare a report which will include the scholarship names, recipient names, GPAs for the prior semester, cumulative GPAs, and other qualifying information for each scholarship

recipient for the purpose of monitoring progress and continued qualifications for the scholarship. Relevant portions of this report will be distributed to appropriate personnel responsible for scholarship awards along with the recommendations of the University Scholarship Committee.

E. Scholarships have been placed in the following categories:

1. General University Scholarships
2. Special Scholarships (Transfer and Dual Credit)
3. Departmental and Major Program Scholarships
4. Alumni and Legacy Scholarships
5. Donor Restricted Scholarships
6. Scholarships for Alpine High School Seniors
7. Designated Scholarships
8. Last Dollar Scholarships (Lobo Promise)
9. Full-Ride Scholarships (Presidential Plus and Big Bend Regional Medical Center (BBRMC) Nursing Pipeline)