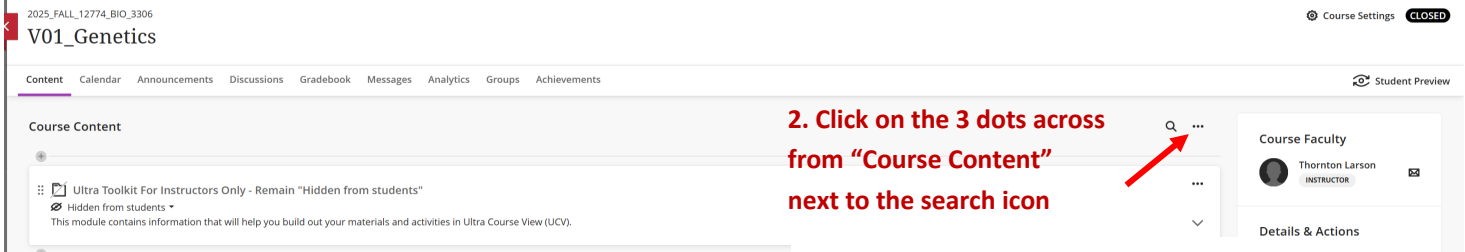
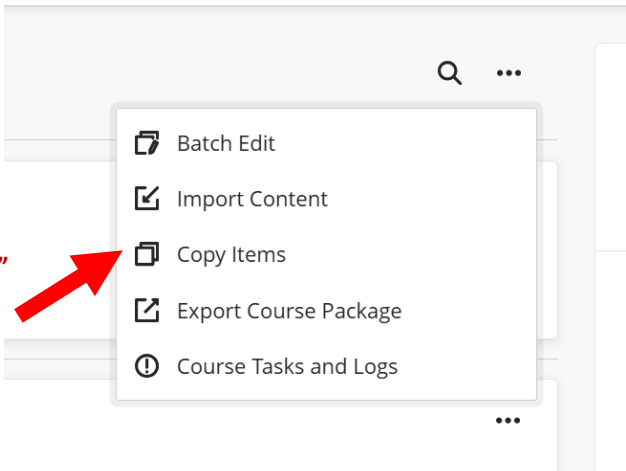


1. Begin by opening the class you'd like to copy INTO

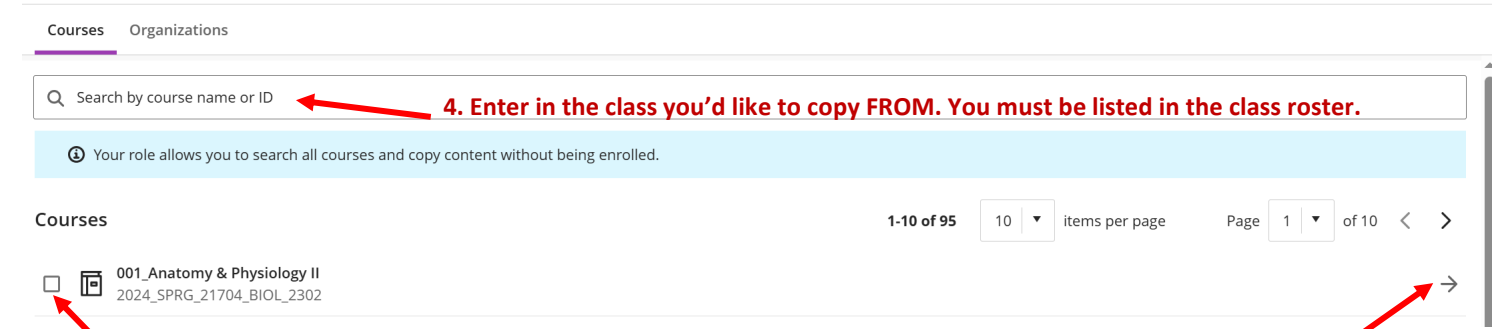


2. Click on the 3 dots across from "Course Content" next to the search icon

3. Choose "Copy Items"



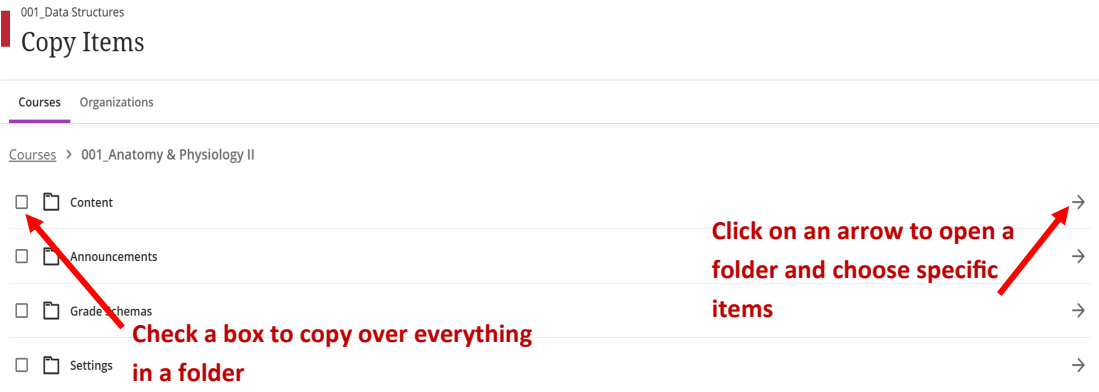
V01_Genetics
Copy Items



4. Enter in the class you'd like to copy FROM. You must be listed in the class roster.

5. Choose the checkbox to copy over your entire course

6. Choose the arrow to access folders containing the course content. You can drill down and choose any particular pieces you'd like to import.



Check a box to copy over everything in a folder

Click on an arrow to open a folder and choose specific items