Applying for Graduation
Using the mySRSU Online Graduation Application

When applying for graduation, students **MUST** be registered for the term they intend to graduate.

Follow the instructions below to apply to graduate, **AFTER** you have registered for classes.

- Go to www.sulross.edu
- Click on mySRSU in the top right-hand corner, or go to my.sulross.edu
- Log in using your SRSU credentials, if needed
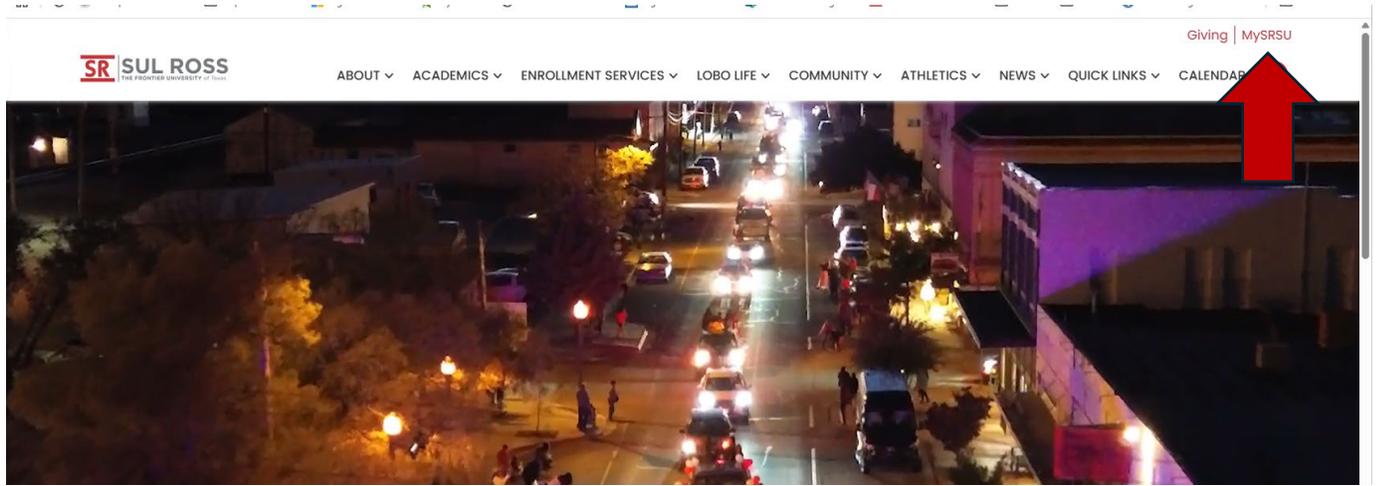
- **Navigate to the Student Self-Service card**
- **Click on "Open Student Dashboard"**

OPEN STUDENT DASHBOARD

Quick access to student information.

Student Records: If you have any questions, please email the Registr

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Graduation Application
- View Graduation Application
- Enrollment Verification
- Enrolment Verification Request Status
- CAPP Degree Evaluation
- View Transcript
- Transcript Request
- Transcript Request Status
- Person Information 9x

Click on the Graduation Application link from the Student Services menu
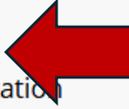
Curriculum Selection - My SRSU

experience.elluciancloud.com/mysrsu/page/all-accounts/Ellucian/Banner%20in%20Experience/StudentImageCard/StudentSelfService%2Fssb%2FgraduationApplication%23I%2Fterm

Enterprise Software... | Imported From IE | Sign in to Outlook | MyFedLoan | Create Printable Cal... | Sign in to Parchment | Records and Registr... | Banner – Just anoth... | TAMUT | THECB | Inerfolio Login | All Bookmarks

Home

Curriculum Selection

Student / Graduation Application

(i) Select a curriculum for your graduation application. If more than one curriculum is listed, and they accurately reflect your current curriculum, please apply for one graduation application and then repeat the process for subsequent applications). If your graduation application contains incorrect details, DO NOT CONTINUE. Please contact the Registrar's Office to correct your record. Once corrections are made, please apply for graduation.

2026 01/14/2026 - 05/06/2026

- **Click the radio dial to select the curriculum for the graduation application.**
- **Click Continue.**

◉ Current Program

Bachelor of Science

Level	Program	College	Major and Department
Undergraduate	BS Biology	Agriculture Life and Physical	Biology, Natural Sciences

Continue

Select the correct Graduation Date from the drop-down menu for your expected graduation.

- **Select if you will be attending the graduation ceremony.**
- *Please note, the <u>default</u> selection for attending the ceremony is Undecided, so make sure to select the correct option.*
- **Click Continue**

Sul Ross does not have Commencement ceremonies for the summer. Summer graduates have the option to attend the December ceremony.

Select a name for your diploma

- **You may keep your current name as displayed by choosing "Current Name"**
- **You may edit your middle name by selecting "New"**

- **If you select "Current Name" you may edit your Middle Name**
- **Click Continue**

Diploma Name Selection

Student / Graduation Application

Current Program

Bachelor of Science

ⓘ Enter the name to be printed on your diploma. Use
  may keep it by selecting "Keep Diploma Name."

Name

Select a Name for your Diploma *

New ▼

First Name

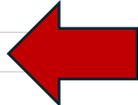**Middle Name**

Last Name

> • **If you select "New" you may enter a new middle name/initial, or leave blank**
> • **Click Continue**

Back   Continue

Diploma Mailing Address Selection

Student / Graduation Application

Current Program

Bachelor of Science

Mailing Address For Diploma

ⓘ Please select State   e) and Zip (Postal Code) or select Nation to pro

One of your Addresses *

Select ▲

New

Mailing Address

> Diplomas will be handed out at Commencement. If you cannot/will not be attending the graduation ceremony, you can select to have your diploma mailed or picked up.
>
> • **Select an existing address for your diploma to be mailed**
>   **OR**
> • **Select "New" to add a new mailing address, or indicate that you will Pick Up your diploma**

Home

Diploma Mailing Address Selection

Student / Graduation Application

Current Program
Bachelor of Science

Mailing Address For Diploma

ⓘ Please select State (Province) and Zip (Postal Code) or select Nation to proceed.

One of your Addresses *
Mailing Address
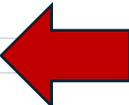
Street Line 1 *

Street Line 2

Street Line 3

City *
Alpine

State or Province
Texas

Zip or Postal Code
79830

Nation
United States of America

Selecting an EXISTING mailing address:

- **Review for accuracy**
- **Click Continue**

☰ **Home**

Diploma Mailing Address Selection

Student / Graduation Application

Mailing Address For Diploma

ⓘ Please select State (Province) and Zip (Postal Code) or select Nation to...

One of your Addresses *

New ▾

Selecting a NEW mailing address:

- **Enter new mailing address info**
- **Review for accuracy**
- **Click Continue**

Street Line 1 *

Street Line 2   Street Line 3

City *

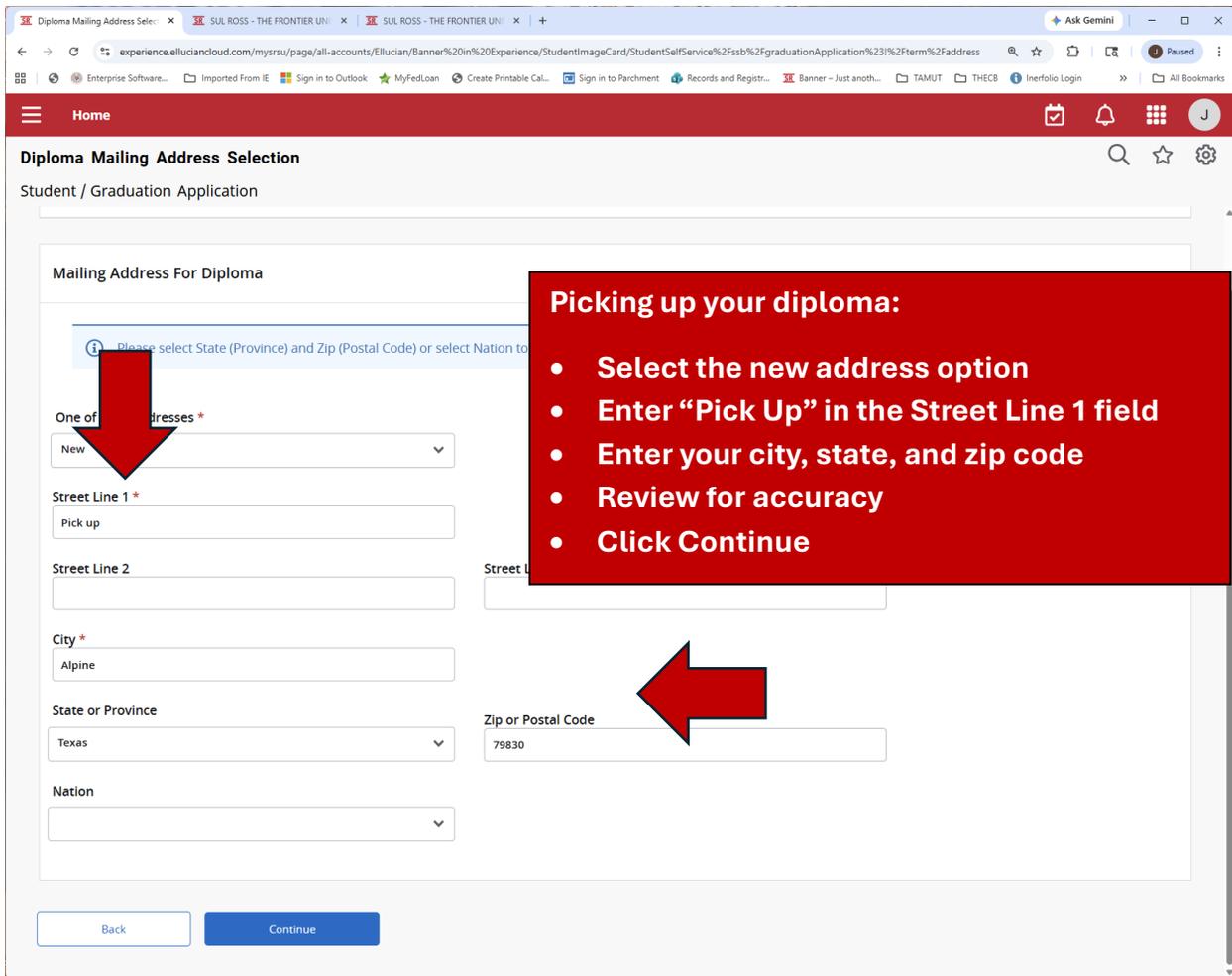State or Province   Zip or Postal Code

Nation

Back   Continue

Picking up your diploma:

- **Select the new address option**
- **Enter "Pick Up" in the Street Line 1 field**
- **Enter your city, state, and zip code**
- **Review for accuracy**
- **Click Continue**

Graduation Application Summary

Student / Graduation Application

Graduation Date

Date	Term
12/11/2026	Fall 2026

Ceremony

Attend Ceremony
Undecided

Diploma Name

First Name	Last Name

Diploma Mailing Address

Street	City	State or Province	Zip or Postal Code
Pick up	Alpine	Texas	79830

Curriculum
Current Program
Bachelor of Science

Level	Program	College	Major and Department
Undergraduate	BS Biology	Agriculture Life and Physical	Biology, Natural Sciences

- **Review the Graduation Application Summary prior to submitting.**
- **Use the "Back" icon to return to the application to correct any information.**
- **Click Submit Request if all information is correct.**

Acknowledgement

Student / Graduation Application

CONGRATULATIONS!!

Thank you for submitting your application for the Fall 2026 gradua[tion] your educational career.

The Registrar's Office has received your graduation application and review of your records. The review is subject to change due to faili[ng] enrollment for the current or subsequent semester(s). **Please prin[t]**

To review the status of your graduation application, log into your mySRSU account and review your DegreeWorks audit. The graduation application status is posted in the student information section at the top of the degree audit. You may also review important information related to your graduation application by reviewing the 'Notes' section of your DegreeWorks audit. The 'Notes' section is located at the bottom of the DegreeWorks audit.

Follow the steps below to log into mySRSU and review your DegreeWorks audit:
- Go to www.sulross.edu
- Click on mySRSU in the top right hand corner, or go to my.sulross.edu, and log in using your SRSU credentials
- Click "View All Cards" in top right of screen
- Search DegreeWorks using the Find Cards search feature in top left of screen

SUCCESS!! Your graduation application has been submitted.

Print the Acknowledgement page for your records and to review next steps.

Level Undergraduate   **Classification** 4-Senior   **Major** Music   **Program** BM Music   **Concentration** Instrumental Performance

College Literature Arts and Social Sci   **Last Term Enrolled** Spring 2026   **Graduation Information** UG | Applied for Spring 2026

Notes

Description

Graduation application has been processed on 1/16/2026 and graduation fee has been applied to student account bill. ⬛⬛⬛ is on track for graduation.

Review DegreeWorks audit and notes and check Sul Ross email for updates from the Registrar's Office regarding graduation application status

Visit https://www.sulross.edu/registrar/graduation/ for Commencement ceremony updates and additional information.

All communication regarding your graduation application will be sent to your Sul Ross State University issued email address.

Email graduation@sulross.edu if you have any questions regarding your graduation application and/or status.